

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, December 23, 2019 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, December 23, 2019, in the Board Room of Blake Hall 140/144.  
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Lyle Mitchell Kelly Stimpson Mark Holston  
15 Callie Langohr Stephanie Wallace Peter Akey  
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District.  
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19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 A. Approval of the minutes of the Regular Board of Trustees meeting on November 25,  
23 2019.  
24 B. Next regular Board of Trustees meeting – January 27, 2020  
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26 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A, & B Under Section  
27 III, Consent Agenda-Action. Trustee Stephanie Wallace seconded the motion. The motion  
28 carried unanimously with seven (7) "yes" votes.  
29

30 **IV. COMMENTS**

31 **A. Monthly Reports**

32 **1. Executive Staff Activities Report**

33 The Board of Trustees received written reports from the Executive Staff  
34 for review. Trustee Holston did inquire about the scheduled and plan repair and maintenance of  
35 parking lots.  
36

37 **V. COLLEGE ISSUES**

38 **A. Achieving the Dream (ATD) Update**

39 Dr. Chris Clouse, Vice President, Academic and Student Affairs, presented the  
40 Board with an update on Achieving the Dream. Achieving the Dream is a national, non-profit  
41 organization that champions evidence and data-based institutional improvement with a focus on  
42 student success. ATD helps lead a national network of approximately 300 community colleges  
43 to achieve sustainable institutional transformation through the advancement of student success.  
44 This approach is done through a coaching process. The college recently participated in a campus  
45 wide survey called Institutional Change Assessment Tool (ICAT) which will help the college  
46 determine its current level of capacity in each of seven key areas. The seven areas are, leadership  
47 and vision, data and technology, equity, teaching and learning, engagement and communication,  
48 strategy and planning and policies and practices. A written summary of our results will be

1 discussed at a facilitated session, also known as a Capacity Café, during the All Employee In-  
2 Service on Thursday, January 16. Several FVCC faculty and staff will also be participating in  
3 the upcoming DREAM 2020 conference hosted by Achieving the Dream. Faculty and staff who  
4 attend will be identifying and addressing critical issues to improving student success with many  
5 of the other members of the cohort and community colleges from around the nation.  
6

### 7 **B. Foundation Year End Report/Update**

8 Colleen Unterreiner, Executive Director, Institutional Advancement, presented the  
9 Board with the Foundation Year End Report. Colleen updated the Board on the recent self-study  
10 the Foundation recently completed. In addition, the Board was also updated on the Foundation's  
11 2019 goals and their outcomes. It was noted that the Foundation had 150 more donors give to the  
12 college than the previous year, of which, 133 were new donors to the college. In addition to new  
13 donors to the college, just over 600 donors gave to the ONE Campaign. The Foundation will  
14 continue to focus on growth and student success in the coming year. Colleen thanked the Board, her  
15 staff, her colleagues and President Karas for the opportunities given to her in her career at Flathead  
16 Valley Community College as Colleen exits the Foundation into retirement.  
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### 18 **C. Master Plan Review and Approval**

19 President Karas reviewed the current master plan that the Board had previously  
20 reviewed and their July 22, 2019, Board Retreat. Following review of the plan, Trustee Kelly  
21 Stimpson moved that the Board of Trustees approve the current Master Plan. Trustee Peter Akey  
22 seconded the motion. With no further discussion, the motion carried unanimously with seven (7)  
23 "yes" votes.

### 24 **D. Board of Trustees Events Calendar**

25 President Karas reviewed the Trustees' events calendar and noted that the next  
26 regularly scheduled Board meeting is Monday, January 27, 2020. The college will be closed for  
27 winter break December 24, 2019-January 5, 2020. An All Employee In-Service will be held on  
28 January 16, 2020 and spring semester will begin on January 21.  
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### 30 **E. President's Update**

31 President Karas updated the Board on several items:  
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- 33 • President Karas continues to work with the other two community colleges  
34 and participates at legislative committee meetings as it relates to the  
35 community college funding formula as outlined in HB657.
- 36 • An all employee holiday lunch was provided for all employees on  
37 December 18.
- 38 • The nursing pinning ceremony was held on December 19. This is always a  
39 special event for students and their families and President Karas  
40 encouraged Trustees to attend in the future if they are available to do so.
- 41 • Fundraising for the Encore Campaign continues with many upcoming  
42 campaign events and donor meetings.
- 43 • President Karas noted that there is some interest in the land for sale  
44 directly east of Homewood Suites, off of Hutton Ranch Road. Should an  
45 offer come forward the Board will need to approve any buy-sell  
46 agreement.  
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1 **VI. ADJOURNMENT**

2 With no further discussion, the meeting was adjourned at 4:30 p.m.

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7 Shannon Lund, Chairperson of the Board

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Kelly Stimpson, Secretary to the Board