

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Your request for a change in residency status to Montana and/or Flathead in-district must be verified. Please submit this form attached to copies of the following, applicable documents and submit to the Admissions & Registration Office by the 15<sup>th</sup> class day of the semester in which you are requesting a change in residency status.

Must include:

Copy of Montana driver's license or identification card, showing initial, earliest date obtained

Must also include one or more of the following:

Proof of home ownership, or copy of lease demonstrating 12 months residence in the state of Montana

Pay stub(s) from the last 12 months in Montana, from all jobs held, showing year-to-date earnings

Utility bill in your name demonstrating 12 months continued residence in the state of Montana

When applicable also include:

Montana vehicle registration

Montana voter registration: copy of your voter registration card or a letter obtained from the Voter Registration / County Election Office

Official letter from employer indicating you moved to Montana due to a job offer

Deadlines for residency change requests:

- By the 15<sup>th</sup> class day of the semester in which you want the change in residency

This form and all related documentation should be submitted by the 15th class day of the semester in which a change is requested. Late submissions are not processed until the following semester. In-district and out-of-district is assessed with this request. Review the residency policy on [www.fvcc.edu/residency](http://www.fvcc.edu/residency).

Submit to:  
Admissions & Registration Office  
Blake Hall, Room 111  
RE: Residency Change Request  
777 Grandview Drive, Kalispell, MT 59901