

You are the only person who has access to your financial and billing information unless you give the Business Services & Financial Aid office written authorization to speak to a specific person(s) (e.g. a parent, spouse or agency) about your financial and billing information. This authorization does not include academic records or directory information.

Student's Printed Name: \_\_\_\_\_  
First Last

SS#/Student ID #: \_\_\_\_\_

**My financial and billing information can be released to the following individuals**

\_\_\_\_\_  
Name Relationship to Student

\_\_\_\_\_  
Phone Email Address

\_\_\_\_\_  
Name Relationship to Student

\_\_\_\_\_  
Phone Email Address

\_\_\_\_\_  
Name Relationship to Student

\_\_\_\_\_  
Phone Email Address

**All of the following are included in the release unless specifically excluded:**

- Tuition and Fees
- Billing Statement (including credits enrolled)
- Bookstore/Library Charges
- Financial Aid/Scholarships
- 1098-T

**Please exclude the following from this release of information:**

\_\_\_\_\_  
 \_\_\_\_\_

**I hereby request that my financial and billing information be released. I understand that this authorization will remain in effect until notifying the Business Services office.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

CAMS: \_\_\_\_\_ Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

FAO: Yes  No  Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

REVISED 4/2017