



Curriculum Committee, September 23, 2016

MINUTES

Members in Attendance: Brenda Hanson, Rich Haptonstall, Don Hickethier, Lowell Jaeger, Sue Justis, Ami Mezhav, Dawn Rauscher, Myrna Ridenour, Darlene Schottle, Chad Shilling, Laura VanDeKop, Pete Wade

Others Present: Janice Alexander, Chris Clouse, Jim Goudy, Jessica Hopkins, Cindy Kiefer, Russ Lamson, Sharon Nau, Amber Paulsen, Tim Price, Nicole Sanford

Action Items:

- **Approval of April 29, 2016 minutes**, p. 1-3 **APPROVED**
Rich Haptonstall moved to approve the minutes; motion passed unanimously.
- **Approval of Summer 2016 Special Session minutes**, p. 4 **APPROVED**
Pete Wade moved to approve the minutes; motion passed unanimously.
- **Program Review Summaries: Emergency Management AAS, Support Professional AAS, Business Administration AAS, Business Administration Transfer, Small Business Management AAS, and Entrepreneurship CAS, Nondestructive Testing CAS, Electronics Technician CT, CAS, and AAS, Culinary Arts AAS**, p. 5-10 **APPROVED**
Jessica Hopkins presented Program Review Summaries from Spring 2016. Pete Wade moved to accept the summaries with accolades to the Program Review Committee; motion passed unanimously.
- **PSCI 230 Introduction to International Relations** (revision) p. 11-14 **APPROVED**
Ami Mezhav explained the proposal to add this course to the Global Issues General Education course list. Don Hickethier moved to approve the proposal; motion passed unanimously.
- **BIOO 217N Tropical Flora of Costa Rica** (new) p. 15-21 **APPROVED**
Don Hickethier explained the proposal to add this course, which was created to align with the Costa Rica study abroad program. Jessica Hopkins explained why the Gen Ed Team did not recommend placing this course on the Natural Science Gen Ed list. Don Hickethier explained that this course is very academic and research-based in nature. Dawn Rauscher explained that the Gen Ed Team recommendation was not based on academic rigor, but on the nature of the Gen Ed concept. Discussion followed about the need for a prerequisite of instructor's consent. Pete Wade moved to approve the proposal without the Gen Ed designation and with a prerequisite of instructor's consent; motion passed unanimously.
- **CSTN 104 Short Course: Woodworking Design and Construction** (deletion) p 22-25 **APPROVED**
Pete Wade explained the proposal to delete this course, as the college no longer has the facilities or equipment to support it. Brenda Hanson moved to approve the proposal; motion passed unanimously.
- **Early Childhood Education AAS** (revision) p. 26-27 **APPROVED**
Ami Mezhav explained the proposal to change the math requirement for this program per course changes in the math department. Pete Wade moved to approve the proposal; motion passed unanimously.



- **ELCT 1xz Rigging, ELCT 2xy Journeyman Electrician’s Exam Preparation, ELCT 2xz Motor Controls, ELCT 2yz Transformers (new) p. 28-41** **APPROVED**
Pete Wade explained the proposal to add these courses in conjunction with State Apprenticeship Board. Don Hickethier moved to approve the proposal; motion passed unanimously.
- **Programming and Game Development AAS (new program) courses: CSCI 122 Game Design Theory, CSCI 206 NET Applications, CSCI 208 Game Programming I, CSCI 209 Game Programming II, CSCI 220Virtual Augmented Reality, CSCI 238 Standards Based Mobile Applications (new) p. 42-59** **APPROVED**
Jim Goudy explained the proposal to add these courses as part of the proposed Programming and Game Development AAS. Chris Clouse pointed out the need to correct the lab hours per credit on lab courses. Rich Haptonstall moved to approve the proposal; motion passed with one abstention.
- **Programming and Game Development AAS program (new) p. 60-63** **APPROVED**
Jim Goudy explained the proposal to add this new program, which is similar to other programs in the state. An advisory committee has not yet been convened for this program. Don Hickethier explained comments from the Math and Science Division and expressed concern about space and instructional needs related to this program. Discussion followed about Division Chair involvement in the new program process. Sharon Nau suggested that a designator should be in the catalog to distinguish classes that don’t begin until the subsequent academic year. Dawn Rauscher expressed the importance of convening an advisory committee prior to developing and approving any CTE curriculum. Pete Wade expressed the need to run classes in new programs even with low enrollment. Don Hickethier moved to approve the proposal; motion passed with one opposition and two abstentions.
- **Medical Laboratory Technology AAS (new program) courses: MLT 101 Intro to Medical Laboratory Technology, MLT 201 Hematology, MLT 205 Urinalysis and Body Fluids, MLT 210 Immunology and Serology, MLT 215 Coagulation, MLT 230 Immunohematology, MLT 235 Clinical Microbiology, MLT 240 Clinical Chemistry, MLT 295 Clinical/Medical Laboratory I, MLT 295 Clinical II, MLT 295 Clinical III (new) p. 64-97** **APPROVED**
Sue Justis and Janice Alexander explained the proposal to add these courses as part of the proposed Medical Laboratory Technology AAS. Janice Alexander mentioned that the prefix for these courses will likely change to AHMT upon OCHE approval. Rich Haptonstall moved to approve the proposal; motion passed unanimously.
- **Medical Laboratory Technology AAS (new) p. 98-103** **APPROVED**
Sue Justis and Janice Alexander explained the proposal to add this new program, which has been developed in collaboration with KRH. Employment opportunities are high in this field and the pay range is approximately \$40,000 annually. The intent is that the program will work towards national accreditation. The program would begin with 4-6 students per class, a number limited by available clinical sites. Myrna Ridenour added that there could be more clinical sites available outside the Flathead Valley. Issues regarding space and instructors needed to support this program are currently under discussion. Pete Wade commented that CTE programs that hold



only 4-6 are a considerable financial burden on the institution. Discussion followed regarding logistical and organizational concerns, as well as potential opportunities for program students. Sue Justis moved to approve the proposal; motion passed unanimously. Jessica Hopkins commented that the new program approval process was designed to address non-curricular issues outside of the Curriculum Committee, so that the committee could focus on the curricular aspects of new programs.

- **MUSI 162 Chamber Ensembles: FVCC (new) p. 104-108** **APPROVED**
Nicole Sanford explained the proposal to add this course. Discussion followed regarding the consequences of repeatable courses and financial aid funding. Pete Wade moved to approve the proposal; motion passed unanimously.
- **MUST 101 Music Technology and Mobile Devices (revision) p. 109-111** **APPROVED**
Nicole Sanford explained the proposal to add a prerequisite to this course. Rich Haptonstall moved to approve the proposal; motion passed unanimously.
- **MUSI 148 Ensemble: Strings, MUSI 130F History of Jazz, MUSI 131 Jazz Ensemble I: FVCC (deletions) p. 112-123** **APPROVED**
Nicole Sanford explained the proposal to delete these courses. Pete Wade moved to approve the proposal; motion passed unanimously.
- **ARTH 225FG Art and Architecture of Venice (revision), ARTH 226 History and Culture of Venice (deletion) p. 124-129** **APPROVED**
Lowell Jaeger explained the proposal to delete ARTH 226 and add its content to ARTH 225GF. Rich Haptonstall moved to approve the proposal; motion passed unanimously.
- **ELCT 110 Basic Electricity I (revision) p. 130-132** **APPROVED**
Pete Wade explained the proposal to revise this course, along with the split course equivalents (ELCT 112 & ELCT 113). Rich Haptonstall moved to approve the proposal; motion passed unanimously.
- **MCH 129 Machine Quality Control & Precision Measurements, MCH 125 Intro to CNC Lathe Operations, MCH 127 Intro to CNC Mill Operations, MCH 222 Advanced CNC Mill Operations, MCH 224 Advanced CNC Mill Operations (revisions) p. 133-143** **APPROVED**
Pete Wade explained the proposal to revise these courses. Don Hicketier moved to approve the proposal; motion passed unanimously.

DISCUSSION ITEMS:

- **Directed Study/Independent Study Forms and Processes p. 144-148**
Pete Wade moved to approve the new forms; motion passed unanimously.
- **New Program Approval Process:** Discussion followed regarding ways to improve the process to better integrate feedback from Divisions.

FYI:

- WLDG 108 Introduction to Pipe Welding has been CCN'd to WLDG 210 Pipe Welding.
- CJUS 271 has been CCN'd to CJUS 171