

Curriculum Committee
October 27, 2015
MINUTES

Members Present: Gregg Davis, Brad Eldredge, Don Hickethier, Lowell Jaeger, Marlyn James, Dawn Rauscher, Myrna Ridenour, Laura VanDeKop, Pete Wade

Others Present: Hannah Bissell, Chris Clouse, Chris Degenhardt, Cindy Kiefer, Nicole Sanford, Chad Shilling, Sharon Nau, Karla West

Action Items:

- Approval of September 22, 2015 minutes, p. 1 – 2 APPROVED
Pete Wade moved to approve the minutes; Kris Long seconded the motion, which passed unanimously.
- NUTR 221N Basic Human Nutrition (revision) p. 3-5 APPROVED
Kris Long explained the proposal to revise this course. Don Hickethier moved to approve the proposal; Sharon Nau, on behalf of Brenda Hanson, seconded the motion, which passed unanimously.
- CAPP 106 Short Courses: Computer Applications ITS 164 Networking Fundamentals (revisions) p. 6-10 APPROVED
Dawn Rauscher explained the proposal to revise this course. Sharon Nau, on behalf of Brenda Hanson, moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- MUSI 212 Choir II: Glacier Symphony, MUSI 100 Concert Attendance, MUSI 195 Applied Music I: Bass, Brass, Guitar, Percussion, Piano, Strings, Woodwind (deletions) p. 11-33 APPROVED
Nicole Sanford explained the proposal to delete these courses. Don Hickethier moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.
- MUSI 112 Choir: Glacier Chorale (new) p. 34-36 APPROVED
Nicole Sanford explained the proposal to add this course. Sharon Nau, on behalf of Brenda Hanson, moved to approve the proposal; Don Hickethier seconded the motion, which passed unanimously.
- MUSI 195 Applied Music I (revision) p. 37-38 APPROVED
Nicole Sanford explained the proposal to revise this course. Discussion followed about how the repeatability will affect financial aid. Discussion followed regarding how to appropriately compensate instructors who are essentially teaching private lessons. Remove “voice” in the course description. Lowell Jaeger moved to approve the proposal; Sharon Nau, on behalf of Brenda Hanson, seconded the motion, which passed unanimously.
- MUST 115 Introduction to Digital Music (revision) p. 39-40 APPROVED
Nicole Sanford explained the proposal to revise this course. Sharon Nau, on behalf of Brenda Hanson, suggested offering it intermittently until the course is more established. Brad Eldredge moved to approve the proposal, with the change of it being offered intermittently; Myrna Ridenour seconded the motion, which passed unanimously.

- ELCT 251 Introduction to Photovoltaic Systems, ELCT 252 Fundamentals of Battery-based Photovoltaic Systems (revisions) p. 41-45 APPROVED
Pete Wade explained the proposal to revise these courses. Don Hickethier moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.
- WLDG 111 Welding Theory I Practical (revision) p. 46-48 APPROVED
Pete Wade explained the proposal to remove the prerequisite from this course. Don Hickethier moved to approve the proposal; Sharon Nau, on behalf of Brenda Hanson, seconded the motion, which passed unanimously.
- Tier II Course Splits, p. 49-50 APPROVED
Pete Wade explained the proposal to split these courses into their lecture/lab components on behalf of the RevUp Grant. Discussion followed regarding the consequences of having courses that are not whole numbers of credits. Pete Wade moved to table the two courses with fractional credits. Sharon Nau, on behalf of Brenda Hanson, moved to approve the proposal; Lowell Jaeger seconded the motion, which passed unanimously.
- Graduation Requirement Substitution, p. 51-53 APPROVED
Don Hickethier amended the form to designate that the math substitution is for a quantitative literacy related instruction requirement, rather than a specific course. The writing graduation substitution is asking to fulfill a communications related instruction requirement. Pete Wade moved to approve the proposal; Lowell Jaeger seconded the motion, which passed unanimously.
- WRIT 205 Academic Journal (new) p. 54 -57 APPROVED
Hannah Bissell explained the proposal to add this course. Discussion followed about whether there should be a prerequisite. Dawn Rauscher moved to approve the proposal; Lowell Jaeger seconded the motion, which passed unanimously.
- AHMA 101 Introduction to Medical Assisting, AHMA 230 Advanced Medical Office Procedures, AHMA 280 Medical Assisting Exam Preparation (new) p. 58-67 APPROVED
Karla West explained recent changes to the Medical Assisting program and Chris Degenhardt explained the proposal to add these courses. Pete Wade moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- AHMA 298 Medical Assisting Externship (revision) p. 68-71 APPROVED
Karla West explained the proposal to revise this course so the lab fee covers the cost of students' certification exam. Discussion followed about students paying the fee for taking the test after the semester is over. Other programs on campus use a similar structure. Discussion followed about how long the college is willing to hold students' lab fee in case a student doesn't take the test within the three-month window. Pete Wade recommended specifying in the syllabus that students must take the test within three months of completing of the course. Pete Wade moved to approve the proposal; Kris Long seconded the motion, which passed with one abstention.
- Medical Assistant Program (revision) p. 72-74 APPROVED
Karla West explained the proposal to revise the courses in the program. Pete Wade moved to approve the proposal; Don Hickethier seconded the motion, which passed unanimously.