

Curriculum Committee
November 17, 2015
MINUTES

Members in Attendance: Gregg Davis, Brad Eldredge, Brenda Hanson, Don Hickethier, Lowell Jaeger, Marlyn James, Kris Long, Dawn Rauscher, Myrna Ridenour, Laura VanDeKop, Pete Wade

Others in Attendance: Chris Clouse, Cindy Kiefer, Sharon Nau

Action Items:

Approval of October 27, 2015 minutes **APPROVED**
Myrna Ridenour moved to approve the minutes; Pete Wade seconded the motion, which passed unanimously.

Program Review Summaries: Building Trades CAS/AAS, Sociology Transfer, Pre-Dental Transfer, Chemistry Transfer, Communication Studies Transfer **APPROVED**
Chris Clouse commented on these program reviews. Pete Wade moved to approve the program reviews; Myrna Ridenour seconded the motion, which passed unanimously.

Graduation Requirement Substitution **APPROVED**
Don Hickethier explained the need for a graduation substitution. Kris Long moved to approve the proposal; Don Hickethier seconded the motion, which passed unanimously.

Building Trades CAS, AAS (deletions) **APPROVED**
Pete Wade explained the proposal to delete these programs, as the state of Montana does not require a degree or certificate to qualify for jobs in this field. People with carpentry skills are getting hired for these kind of jobs without any formal training. Don Hickethier moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.

CSTN courses – *See course list below. (deletions) **APPROVED**
Pete Wade explained the proposal to delete these courses, as the program has been deleted. Cabinetry courses could be offered through Continuing Education in the future. The committee recommended CSTN 195 be offered intermittently. Dawn Rauscher moved to approve the proposal; Myrna Ridenour seconded the motion, which passed unanimously.
Myrna/Brenda, Dawn/Kris

Industrial Maintenance, Tier II (revision) **APPROVED**
Pete Wade explained the proposal to revise this program, as one of the courses has been deleted and will be replaced with ELCT 239. Myrna Ridenour moved to approve the proposal; Marlyn James seconded the motion, which passed unanimously.

Course Splits: DDSN 135 Solidworks, ETEC 130 (revisions) **APPROVED**
Pete Wade explained the proposal to revise these courses by splitting them into separate lecture/lab components. Myrna Ridenour moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.

EQOP 100 Commercial Truck Driver, EQOP 101 Commercial Driver's License (Bus)
(revisions) **APPROVED**

Pete Wade explained the proposal so revise these courses. Laura VanDeKop moved to approve the proposal; Don Hicketier seconded the motion, which passed unanimously.

AHMA 220 Phlebotomy (revision) – Addendum **APPROVED**
Kris Long explained the proposal to revise this course to accommodate students who are not in the Medical Assisting program. Note that the course description was also updated. Don Hicketier moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.

Discussion Items:

- CDL Catalog Presence: Pete Wade explained that it is difficult for people to find information on the CDL program here, because the class is listed as EQOP. Students who successfully complete, get a license that gets them a job. Discussion followed regarding how to make individual courses for certification more visible in the catalog. The committee decided that each of the four individual courses for certification could have its own catalog page. Each page will need to be approved by the Curriculum Committee prior to the 2016/2017 catalog deadline.

FYI:

- WRIT 205 Academic Journal has been accepted as WRIT 204 Academic Journal.

*

CSTN 125	Basic Cabinetry and Furniture Making
CSTN 126	Intermediate Cabinetry
CSTN 127	Intermediate Furniture Making
CSTN 130	Introduction to Building Trades I
CSTN 131	Building Trades Field Experience I
CSTN 140	Introduction to Building Trades II
CSTN 141	Building Trades Field Experience II
CSTN 195	Field Experience: Building Trades, Carpentry
CSTN 271	Construction Project Management
CSTN 281	Construction Project Management II