

Curriculum Committee
September 18, 2009
Minutes
BH 140 12:00 p.m.

Members present: Kathy Hughes (chairperson), Faith Hodges, Bill Roope, George Shryock, Pete Wade, Sue Justis, Phil MacGregor, Rick Halverson, and Karla West.

Others present: Marlene Stoltz, Cindy Kiefer, Dan Voermans, Nancy Clawson, Brenda Hanson, Sharon Nau, Chad Shilling (via ITV), and Sylvia Moore.

- Lunch with Sylvia Moore, Deputy Commissioner for Academic and Student Affairs, preceded the business portion of the meeting. A discussion followed and topics included: distance education, mission review, and new common core. Chad Shilling from the Lincoln County Campus explained the courses he is teaching via ITV to the Department of Corrections.
- **Approval of April 23, 2009, minutes**

Faith Hodges moved to approve, Sue Justis seconded the motion, and the minutes were approved as read.

Action Items

Curriculum Submissions

ART 247 Digital Portfolio Preparation (revision) – **APPROVED**

One credit is being added to this course for a total of four credits to allow students more time to complete a digital and print portfolio and to add a necessary credit to the AAS degree. The lab fee of \$30 was added previously and is not new. Faith Hodges moved to approve, and Bill Roope seconded the motion. It was unanimously approved.

AVIA 240 Instrument Pilot (revision) - **TABLED**

AVIA 241 Commercial Pilot (revision) - **TABLED**

AVIA 242 Professional Pilot (new) - **TABLED**

After much discussion, all three AVIA courses were tabled until the next meeting.

- **ART 180** Clay Development through Wheel Throwing (pilot beginning fall 2009) – **APPROVED**
This elective focuses on throwing clay. George Shryock moved to approve as a 180 with no repeats and then bring it back to receive a regular course number in order to be stacked with other ceramics courses. Faith Hodges seconded the motion, and it was unanimously approved.
- **PE 183** Yoga and Core Strengthening (pilot beginning fall 2009) – **APPROVED**
Sue Justis said two instructors blended their courses to create this one. It can be team taught. Bill Roope moved to approve with the second provided by George Shryock. It was unanimously approved.
- **PE 119** Total Fitness for Women (revision) – **APPROVED**
Sue Justis explained that this course was moved to the campus and therefore, does not require a lab fee. Bill Roope moved to approve the course with its prerequisite listed as a part of the revision and that it may be repeated one time for a maximum of two credits. Rick Halverson seconded the motion, and it was unanimously approved.

- **CJ 271 Seminar (Courts) (revision) – APPROVED**
Tom Malone, criminal justice instructor, asked for the course profile and revised the learning outcomes. Faith Hodges moved to approve, Bill Roope seconded, and it was unanimously approved.
- **EQOP 180 Commercial Truck Driver B to A Transition (special topics beginning fall 2009) - APPROVED**
- **EQOP 181 Commercial Truck Driver A to Bus Transition (special topics beginning fall 2009) – APPROVED**
Bill Roope explained that these are bridge classes that will enable students to get through other portions of the CDL class. They are paying for the driving time. Sue Justis moved to approve, and it was seconded by Rick Halverson with unanimous approval.
- **HVAC 131 HVAC Electrical I (revision beginning fall 2009) – APPROVED**
Bill Roope said this course was deleted when the electrical program came on board, because he thought HVAC students should take ELEC 100 in-house. Now the number of students in both HVAC and ELEC has warranted that HVAC students complete this course online to provide them with the information they need for their course of study and to reduce the overcrowding for ELEC students in ELEC 100. He wants to reinstate the online course. Faith Hodges moved to approve. Pete Wade offered the second, and it was unanimously approved.
- **BADM 170 Consumer Behavior (deletion) – APPROVED**
Karla West said Tom Jay wants to delete this course from the inventory of courses and the catalog. It is not required by any program. George Shryock moved to approve, Karla West seconded, and it was unanimously approved.

Discussion Items

- Accepting credits from non-regionally accredited agencies – Marlene Stoltz said Board of Regent policy dictates that only credits taken at a regionally accepted school can be accepted. UM's policy states that students have to complete 12 credits there, and then their other credits will be reviewed on a case-by-case basis as to whether they will be accepted. Developing a policy will help the non-traditional student move toward degree completion. Marlene and George will examine other schools' policies and bring samples to Curriculum Committee.
- General Education Council – George Shryock said the council is a good group to work with and directed the committee to the attached minutes.
- Deadline to submit graduation application substitution/waiver petitions – Marlene Stoltz and Brenda Hanson think a January deadline should be set for accepting substitution/waiver petitions. George Shryock said Marlene needs extra help with graduation. Both of these items warrant further discussion and might tie in with Title III.