

Curriculum Committee

October 9, 2008

Minutes

BSS 110 3:00 p.m.

Members Present: Bill Roope, Gregg Davis, George Shryock, Kathy Hughes, Carole Bergin, Janice Alexander, Pete Wade, Pat Pezzelle, Faith Hodges, and Brenda Rudolph. Janice Alexander chaired the meeting.

Others present: Cindy Kiefer, Nancy Clawson, Brenda Hanson, Dan Voermans, and Sharon Nau.

Approval of September 11, 2008, minutes

The minutes were amended by Sharon Nau and approved.

Action Items

Curriculum Submissions

- **BIOL 134** Survey of Medical Terminology - KRMC Business of Medicine Program (new course) – **APPROVED**

BIOL 134 was given this number because Sue Justis felt the course could be offered in other areas of the healthcare fields, not just to the physicians in the KRMC Business of Medicine Program. She taught it to medical personnel this past summer. Faith Hodges moved to approve this course, Kathy Hughes seconded the motion, and it was unanimously approved.

- **PE 180** Health and Fitness for All (pilot course) and **PE 180** Sport Fitness (pilot course) – **APPROVED**

These PE classes can be held on the campus and basically require only a room, which makes them accessible to more students. George Shryock moved to approve both of them, and Faith Hodges seconded the motion. They were unanimously approved.

- **PE 80** Health & Fitness for Seniors (pilot course) – **APPROVED as SR 80**

After discussion, Kathy Hughes moved to call PE 80 SR 80, keeping it aligned with other Senior Institute courses under the rubric of SR. This course can be offered at any time, not just during the Senior Institute. Carole Bergin seconded the motion, and it passed. George Shryock and Janice Alexander abstained.

- **PE 180** Scuba Diving Open Water Certification (pilot course) – **APPROVED**

This course is part of the Maui trip and will be taught in Hawaii at a certified agency. Mick Stemborski will be the instructor. George Shryock moved to approve with Bill Roope seconding the motion. It was approved unanimously.

- **EDUC 274** Agriculture Commodities - CTE (pilot course) – **APPROVED AS EDUC 274 TECHNOLOGY AND AGRICULTURE I**

Bill Roope offered this course for the state AG group to provide secondary agricultural teachers some continuing education within the Tech Prep grant. Their continuing education is required every year. After discussion which included changing the title of the course, Bill Roope made a motion to change the title to

Technology and Agriculture I and to change the number each time the course is offered. Gregg Davis seconded the motion, and it was unanimously approved.

- **SR 80** Crime Prevention and Awareness for Seniors (pilot course), **SR 80** The Earth's Atmosphere and You for Seniors (pilot course), and **SR 80** Understanding China for Seniors (pilot course) – **APPROVED**

Brenda Hanson explained all three Senior Institute courses. Faith Hodges moved to accept all three courses, Carole Bergin seconded the motion, and they were unanimously approved.

- **CS 171T** Fundamentals of Computer Science I: JAVA – aligned with college-wide abilities by the Assessment Board (omitted from May 9, 2008 agenda) – **TABLED**

It was decided to send this course back to the division chair for a revision of the catalog description. It was noted that the course is proposed for a general education requirement. Kathy Hughes moved to table this course, and it was seconded by George Shryock. It was unanimous.

- **Plumbing Certificate of Applied Science** – to be placed on moratorium – **APPROVED**

Bill Roope explained the reasons for placing the program on moratorium. They have had no luck in recruiting students, even with attending trade shows and having assistance from the local plumbers. Bill suggested a serious look during program review of both the plumbing and electrical programs. Janice Alexander moved to place the Plumbing CAS on moratorium, which was seconded by Faith Hodges and unanimously approved.

- **LANG 80** Understanding China (new course) – **APPROVED**

Brenda Hanson explained that this course is being offered as a result of Eric Pei, the Fulbright scholar, being at FVCC and able to teach this class. It is a pilot and may only be taught twice. Kathy Hughes moved to approve, Carole Bergin seconded the motion, and it was unanimously approved.

- **LANG 155GH** Elementary Chinese I (new course) and **LANG 156GH** Elementary Chinese II (new course) – **TABLED**

Carole Bergin explained that Eric Pei is teaching the courses now and wondered about instruction in the future. The course descriptions are not aligned with The University of Montana, where they will transfer. After discussion, George Shryock moved to table both courses. Faith Hodges seconded the motion, and they were tabled.

- **ART 134** Casting for 3D Jewelry Design, (new course) – **Approved with complete sentences being used in the catalog description**

Carole Bergin explained that art students who finish a jewelry project in wax do not have a place to forge the design into metal. This class is created for students to be able to do their own forging rather than have other students do it. It will be an elective and not a requirement in the Goldsmithing and Jewelry Arts programs. Kathy Hughes moved to approve the course with complete sentences being used in the catalog description. Bill Roope seconded, and it was approved. Pat Pezzelle abstained.

- **ART 164F** Ceramic Sculpture: Tools & Techniques (new course) – **APPROVED**

Carole Bergin said David Smith is already teaching this class. Faith Hodges moved to approve the course with it being seconded by George Shryock. It was unanimously approved.

- **ENGL 180** A Chinese Perspective on American Literature (pilot course) – **APPROVED**

Brenda Hanson discussed this course. George Shryock moved to approve, Pat Pezzelle seconded it, and it was unanimously passed.

- **LANG 255GH** Grammatical Constructs of American Sign Language (new course) and **LANG 261C** Ethics for Language Interpreters (new course) – **APPROVED AS PILOTS AND WITH NO GENERAL EDUCATION DESIGNATORS AND RE-WRITTEN CATALOG DESCRIPTIONS**

Carole Bergin said ASL instructor Toni Cancilla said there is a need for qualified, certified, and ethical interpreters, which is why Toni proposed these two courses. Toni is working on a proposal for an ASL Professional Studies program, as she sees a need to fill this niche in Montana. Questions were raised about the need to offer the courses every year and the requirements to obtain an ASL certification. George Shryock moved to approve the courses, if they were offered as pilots with no general education designators and the course descriptions re-written to reflect language more consistent with the catalog. Pat Pezzelle seconded the motion, and it passed unanimously.

Discussion Items

- Calendar – Janice said the two calendar days in January 2010 have been designated for advising. Only one day is needed, and the other can be scheduled for College for a Day. George Shryock suggested that early registration for fall 2009 should begin in late April. Carole Bergin moved to approve this change to the fall 2009 registration dates in the proposed calendar, George Shryock seconded the motion, and it was passed. Pete Wade and Pat Pezzelle abstained.
- College for a Day – Janice explained that this year DeAnn Thomas wants to include all 646 juniors from both Glacier and Flathead High Schools. In addition, Columbia Falls and Bigfork High Schools will also participate. Janice asked for suggestions on how to run the sessions with 700 plus students. Possibilities include two sessions, one a.m. and one p.m. or 40 simultaneous sessions. Division chairs will contact their divisions and poll the faculty to see how many will be able to present. College for a Day in 2009 is January 15.
- Transfer Councils – Kathy said that the Transfer Initiative states that a common course numbering system will be in place by 2011. The state is mandating that colleges have the same rubric, title, and outcomes. She and others are part of TICC, Transfer Initiative Coordinating Council, and she will have a weekly conference call. Kathy will present three sessions updating faculty on these initiatives on October 21 in BH 140 at 7:30 a.m.,

noon, and 4:00 p.m. She also reminded those on the Transfer Councils of the importance of meeting the deadlines.

- Spring 2009 schedule – Brenda Hanson reminded the group that the spring schedules are due to Mel Settle by October 10.