

Curriculum Committee

October 16, 2009

Minutes

BH 140 12:00 p.m.

Members present: Kathy Hughes, Bill Roope, Pete Wade, Pat Pezzelle, Karla West, Carole Bergin, Phil MacGregor (chairperson), Rick Halverson, Sue Justis, and George Shryock.

Others present: Sharon Nau, Nancy Clawson, Jared Schaalje, Colleen Unterreiner, Susie Burch, and Diane Bailey (student).

Preceding the start of the business portion of the meeting, Pat Pezzelle introduced Jared Schaalje, the new instructional technology specialist. Student Diane Bailey was in attendance, as she needed to attend a curriculum meeting as part of her studies.

- **Approval of September 18, 2009, minutes**

Rick Halverson moved to approve the minutes, Pete Wade seconded the motion, and the minutes were approved as read.

Action Items

Curriculum Submissions

- **AVIA 240** Instrument Pilot (revision) - **APPROVED**
- **AVIA 241** Commercial Pilot (revision) - **APPROVED**
- **AVIA 242** Professional Pilot (new) – **APPROVED**

Pete Wade said the three courses had been tabled at the last meeting, due to the catalog descriptions of two of them being very similar and the same title on two different courses. The committee needed clarification from Dick Schaus, who responded in an email (attached). Dick wrote the course profiles and there is some overlapping among them. He said while the descriptions may seem the same, they really are not, but it would take a lengthy description detailing the differences, which is not in line with the other course descriptions in the catalog. He also did not recommend changing the title, because AVIA 250 is being revised as AVIA 241. He has only instructed one student in AVIA 250, so this should not pose a problem. Rick Halverson moved to approve the three courses and to include AVIA 250 being revised as AVIA 241. Carole Bergin seconded the motion, and all three were unanimously approved.

- **ART 264F** Tile Making (new) **APPROVED THE COURSE BUT TABLED THE FINE ARTS GENERAL EDUCATION DESIGNATOR**

Carole Bergin said David Smith is revising the ceramics program and this course is one of many to come. A question was asked about what makes a course a general education course. George Shryock answered the question and referred to page 44 of the agenda, which explains it in detail. A discussion followed, and it was decided that a broader discussion of fine arts needed to occur. David Smith will be invited to the next meeting. Sue Justis moved to approve the course but to table the fine arts general

education designator. Kathy Hughes seconded the motion, and it was unanimously approved.

- **BADM 280** Joint Ventures (pilot-KRMC Business of Medicine) – **APPROVED**

Susie Burch explained that this course is next in a series of courses offered to KRMC physicians. Kathy Hughes said the program was designed for doctors to gain an understanding of the business side of medicine and has been in existence since 2007. Karla West moved to approve, Rick Halverson seconded the motion, and it was unanimously approved.

- **Pharmacy Technology program change** – delete PHA 160, add ID 101, revive PHA 110, and revive PHA 150 - **APPROVED**

Sue Justis spoke about this program and said when it was first offered, two PHA courses existed: PHA 110 and PHA 150. Last year the two courses were combined into one, which became PHA 160, but the instructors have found that the students aren't ready for their externships. Robin Graham has proposed to delete PHA 160, and resurrect PHA 110 and PHA 150 with revisions to course learning outcomes. She also proposed to add ID 101 as a separate course (currently embedded in PHA 160) and to make it a program requirement. Students will have to complete PHA 110 before moving on to PHA 150, ensuring they are ready for their externships. George Shryock moved to delete PHA 160, Rick Halverson seconded, and it was unanimously approved. Pat Pezzelle moved to approve PHA 110 with its revisions to course learning outcomes and as a prerequisite to PHA 150 as noted. Rick Halverson seconded the motion, and it was unanimously approved. Pat Pezzelle moved to approve PHA 150 with its revisions to course learning outcomes as noted. George Shryock seconded, and it was unanimously approved.

- **ART 180** Balinese Arts (pilot) – **APPROVED**

Carole Bergin said this course is specific to the spring 2010 semester trip to Bali. Students will work with a master artist. Kathy moved to approve, Sue Justis provided the second, and it was unanimously approved.

Discussion Items

- Tips for Completing the Course Profile Form – Kathy Hughes pointed out some changes that were already made. A suggestion was made to add a bullet to make sure everything on the form has been completed. She asked that everyone read through it and send their suggestions to her.
- ABE/GED – Kathy said FVCC has been asked to review the proposed new standards for ABE/GED. She asked for a volunteer, and Pat Pezzelle will review and report back to the committee.