

Curriculum Committee

October 14, 2010

Minutes

BH 140 1:00 p.m.

Members present: Kathy Hughes Bill Roope, Pete Wade, Phil MacGregor (chairperson), Sue Justis, Carole Bergin, Pat Pezzelle, and Brenda Rudolph.

Others present: Nancy Hanchett, Nancy Clawson, Sharon Nau, George Shryock, and Brenda Hanson.

Approval of September 30, 2010, minutes - APPROVED

Brenda Rudolph moved to approve, and Pat Pezzelle seconded the motion. The minutes were unanimously approved.

Action Items

- **Graduation Requirement Substitution request – APPROVED**

Bill Roope moved to approve, and Kathy Hughes seconded. Eight voted in favor, and one opposed. The motion carried.

- **Health Information Technology (HIT) – Implementation and Maintenance Specialist Certificate (new) – APPROVED**
 - **AH 110 Working with Health IT Systems (new) - APPROVED**
 - **AH 120 Configuring Electronic Health Records (new) - APPROVED**
 - **AH 130 HIT Vendor Specific Systems (new) - APPROVED**
 - **AH 140 Installation and Maintenance of Health IT Systems (new) - APPROVED**
 - **AH 150 Networking and Health Information Exchange (new) - APPROVED**
 - **AH 160 Fundamentals of Health Workflow Process Analysis and Redesign (new) – APPROVED**
 - **IT 140 Introduction to Information and Computer Science (new) - APPROVED**

Brenda Rudolph said this certificate was created in conjunction with MT Tech and the COTs in Gt. Falls and Helena from the grant they received from President Obama. Each college has taken a specialty area, and FVCC developed Information Maintenance, which is also related to the agreement with MT Tech and Healthcare Informatics. The Medical Coding, Medical Transcription, and Medical Administrative Assistant Advisory Committee met and wanted two tracks – a Health Information track and an IT track. The two tracks are similar with the exception of the medical terminology and workflow process classes. The certificate is fully online and will be offered throughout the state. Pat discussed the MT grant consortium. At the national level, eight specialties exist. In our area rather than being competitive, we looked at as many of the eight as were feasible with the resources available in Montana. Discussion followed about the two tracks, and it was suggested that each has its own separate title: Track I - IT Option and Track II - Health Information Option. IT 140 is an old rubric and will be FLOCed. Brenda said she will have an approval process to ensure students have met the requirements. This must be stated as a prerequisite. Students must be able to prove they have the required experience. Right now the certificate is not designed for someone straight out of high school. The IT material is very technical. What if health care is repealed? The need for these jobs will be there regardless. The grant requires that the certificate be able to be completed in one semester. The Business Division is looking at a block schedule to accommodate incumbent workers. The course profiles should reflect the prerequisite: admission into the Health Information Technology

program, as well as adding online only to the course description. Bill Roope moved to approve with the above suggested revisions. Pat Pezzelle seconded the motion to approve the program and all the courses with the suggested revisions. All were unanimously approved.

- **Physical Therapy Assistant AAS (new) – APPROVED**

Sue Justis is asking for program approval right now and at the next meeting will bring forth the course profiles. Sue gave the history of the physical therapy assistant degree. Several years ago, doctors at physical therapy facilities contacted the college about starting a program. A few years ago, Gt. Falls College of Technology brought its PTA program out of moratorium. FVCC thought we could piggyback with them by offering the prerequisites, but it turned out that PTA programs must be accredited, and regulations stated that each school must have its own program. Physical therapy aides under supervision of a PT could actually do patient care years ago but not anymore. Enthusiasm from the advisory committee was huge, as is the need for PTAs, so many clinics, hospitals, and extended care facilities will take students for clinicals. The program will not require a dedicated room but will need a lab facility. Curriculum may mirror Gt. Falls. Two full-time faculty are needed (a program director and one other faculty). The program could start with one program director/full-time and add the second faculty position the following year. Sue and Lori Elwell will visit the program in Gt. Falls. Bill Roope moved to approve, Brenda Rudolph seconded, and it was unanimously approved.

- **LIT 291 Special Topics: Literature of the Vietnam War (pilot) - APPROVED**

Carole Bergin said Jim Soular has not offered this course for a while and has revised it. The course seems timely, as there is interest about the current war and its parallels to Vietnam. Brenda Rudolph moved to approve, and Sue Justis seconded. It was unanimously approved.

- **SP 110C Public Speaking (revision) - APPROVED**

Carole Bergin said Joe Legate is in the middle of program review and CCNs and is working on updating speech courses. He revised the catalog description and outcomes. Speech is in the FLOC process and will become a COMN rubric. Pat Pezzelle moved to approve, and Sue Justis seconded. It was unanimously approved.

- **SR 80 Poetry to Seniors (pilot) - APPROVED**

- **SR 80 The Civil War: Roots and Echoes for Seniors (revision) - APPROVED**

- **SR 80 Religions in the Orient for Seniors (pilot) – APPROVED**

Brenda Hanson said spring 2011 will mark the 17th Annual Senior Institute. With its popularity and lots of returnees, an attempt is being made to offer a variety of selections. To be eligible, seniors must be 62 years of age. Pat Pezzelle moved to approve all, Carole Bergin seconded, and the three new courses were unanimously approved.

- **Common Course Numbering changes:**

ANTH 230G is now **NASX 105G Intro Native American Studies - APPROVED**

ANTH 232G is now **NASX 232G Montana Indians: Cultures, Histories, Current Issues - APPROVED**

ANTH 100A is now **ANTY 101A Anthropology and the Human Experience - APPROVED**

ANTH 260 is now **ANTY 210 Introduction to Physical Anthropology - APPROVED**

ANTH 110G is now **ANTY 220G Culture & Society - APPROVED**

ANTH 265 is now **ANTY 236 Anthropology of Comparative Religion - APPROVED**

ANTH 250 is now **ANTY 250 Introduction to Archaeology - APPROVED**

HLTH 220 is now **NUTR 121 Clinical Human Nutrition - APPROVED**

HLTH 221N is now **NUTR 221N Basic Human Nutrition - APPROVED**

Brenda Hanson said the CCN changes will take place in fall 2011. All were unanimously approved.

Discussion Items

- Kathy Hughes said the RN feasibility study was approved by the Board of Nursing (BON). She said Myrna Ridenour presented at the BON and said all FVCC faculty are

responsible for the 100% pass rate for all nursing students on the first attempt of all three years of the program. Myrna also stressed the rigor of FVCC courses and the quality of the faculty.

- George Shryock said *Washington Monthly* rates the top 200 community colleges in the nation. He thinks FVCC should be on this list. The emphasis is on how well students become engaged and how well they learn. He went through the survey questions to show how colleges were rated. FVCC gives the Noel-Levitz survey; this survey could be given in between the Noel-Levitz.
- George will attend the General Education Council. It was formed five or six years ago to work on transfer issues, which will be settled. Now the trend is shifting to re-evaluate the quality of undergraduate education in Montana. If UM's approach to this changes, ours will have to change as well, since this is our biggest transfer school. Student engagement and expected student abilities (outcomes) are key to this new approach. A grant was written to focus on the big questions over a four-year sequence. Faculty will write the big questions with student input later on. The big questions will be integrated into curriculum and existing gen eds. Students will be required to do service learning, seminars, study abroad, etc. around these big questions. George said this past fall MSU had all freshmen read the same book, and questions were woven into classes. This is an example of the increasing engagement of students. Discussion followed, and George will continue to update the committee.