Curriculum Committee
November 13, 2008
Minutes
BSS 110   3:00 p.m.

Members present: Kathy Hughes, Gregg Davis, George Shryock, Brenda Rudolph, Faith Hodges, Sue Justis, Carole Bergin, and Janice Alexander. Kathy Hughes chaired the meeting.
Others present: Dawn Rauscher, Tom Jay, Rick Halverson, Cindy Kiefer, Dan Voermans, Nancy Clawson, Brenda Hanson, Sharon Nau, and Marlene Stoltz.

Approval of October 9, 2008, minutes
        Faith Hodges moved to approve the minutes. Gregg Davis seconded, and the minutes were approved as read.

Action Items
Curriculum Submissions
- **Graphic Design AAS - APPROVED**
    ART 267 3D Animation and Modeling (new course) - **APPROVED**
    ART 268 3D Animation and Modeling II (new course) - **APPROVED**
    CMPA 275T Web Development Tools: Dreamweaver (revision) – **APPROVED**

Dawn Rauscher explained the proposed expansion of the Graphic Design program from a one-year certificate to a two-year AAS. High enrollment and continued student interest, along with more marketable technical skills, are the reasons for expanding to the AAS. Dawn would like to continue the certificate but will need to do additional research to see how it will interact with the AAS. Dawn noted that she changed the name from Graphic Arts to Graphic Design. There is no real difference in the meanings, but it does align with the name of MSU's Graphic Design program. Dawn also said that several of the general education requirements are similar. She will make sure they align with MSU, as most students in this program will transfer there. She also has a call in to a former student to check and see how the courses transferred for this student. Janice Alexander moved to approve the AAS and the additional courses, including the revision of CMPA 275T, and Brenda Rudolph seconded the motion. It was approved unanimously.

- **Aviation AS** - **APPROVED**
    AVIA 140, AVIA 260 – delete from catalog – **APPROVED**
    AVIA 150 Private Pilot Ground School (revision) - **APPROVED**
    AVIA 151 Private Pilot Flight Training (Fixed Wing) (new course) - **APPROVED**
    AVIA 152 Private Pilot Flight Training (Rotary Wing) (new course) – **APPROVED**

Tom Jay spoke about the aviation courses developed by Dick Schaus. FVCC previously taught classroom theory courses without flight training. The AS would provide a degree path designed to articulate with four-year colleges and universities. Several meetings were held with Red Eagle Aviation and Rocky Mountain College. By partnering with Red Eagle Aviation, FVCC can offer this degree program, which will articulate with Rocky Mountain College. The college will furnish the instructor for the ground school and will contract with Red Eagle Aviation for

instructors for the fixed wing and rotary wing instructors. High school students can take the courses through Running Start. Due to the difficulty in getting enough hours in a semester to get the private license, Red Eagle will charge for the remainder of hours needed to complete this. Since the rates are likely to change, it would be best to add "market price" or something to this effect in the description of the course profiles rather than an actual cost. Faith Hodges moved to approve the AS, along with the deleted, revised, and new courses, and Brenda Rudolph seconded the motion. It was approved unanimously.

- **CS 171T** Fundamentals of Computer Science I: JAVA (tabled for catalog description) – **APPROVED**

Pete Wade and Mark Stoddard re-wrote the catalog description to match the outcomes. Sue Justis moved to approve, George Shryock seconded the motion, and it was unanimously approved.

- **SR 80** American Short Stories for Seniors (pilot course) – **APPROVED**

Brenda Hanson said this course was developed to address the need for more Senior Institute classes in the area of humanities. Faith moved to approve with Janice Alexander providing the second. George Shryock abstained. It was approved.

- **Gerontology Certificate** (offer as a fully-online certificate) – **APPROVED as an online certificate with course revisions (see below)**

GERO 215, GERO 220, and GERO 270 – delete from elective list – **APPROVED to delete courses from catalog, as well as certificate**

GERO 225 Disability and Aging (revision – incorporate information from GERO 215 and change to a 3-credit course – will remain an elective) – **APPROVED with revision to incorporate GERO 215 so that catalog description and outcomes match**

GERO 255 Management of Dementia (revision – incorporate information from GERO 270 and change to a 3-credit course – will remain an elective) – **APPROVED with revision to incorporate GERO 270 so that catalog description and outcomes match**

Rick Halverson discussed the certificate in its current status. No federal or state guidelines govern the field, and the biggest barrier is that no one in the field needs it. The courses are esoteric, so Linda Hunt made changes by deleting some and adding content to others. By offering the certificate as fully online, it is hoped that anyone can pick up the courses for personal interest or job-related. Brenda Rudolph moved to approve the fully-online certificate with its deleted courses and revised courses to reflect catalog descriptions that match their corresponding course outcomes. Faith Hodges seconded the motion, and it was unanimously approved.

- **SA 200** Introduction to Chemical Dependency Counseling (revision to become HS/PSY/SA 201) - **APPROVED**

SA 220 Assessment and Evaluation Procedures of Substance Abuse (revision to become HS/PSY/SA 221) – **APPROVED with CCN tweaks**

HS/PSY/SA 102 Drugs and Society (revision to become HS/PSY/SA 150) – **APPROVED with CCN tweaks**

SA 240 Substance Abuse Counseling II (revision to cross-list with HS/PSY 240) - **APPROVED with CCN tweaks**

Rick Halverson said the changes to these courses came about after attending a Psychology Transfer Council meeting for Ivan Lorentzen. The UM people wondered why the substance abuse courses weren't cross-listed with psychology. Janice Alexander moved to approve the substance abuse courses with the common course numbering tweaks, and Gregg Davis seconded the motion. It was unanimously approved.

- **CA 275** Culinary Arts Internship I (revision) - **APPROVED**

CA 276 Culinary Arts Internship II (revision) – **APPROVED**

Brenda Rudolph discussed the changes in the Culinary Arts internships. The learner outcomes in CA 276 have been changed to be more consistent with the course. The students in CA 275 will complete an on-campus internship called Chef's Table, which will insure that they are ready to go out into the industry by their second year. Students will serve a three-course meal for $38 every Friday night. It is open to the public and does not include alcohol. The committee liked the idea but thought that it would be good to explore options for including wine with the meal for the price that is being charged. Maybe wine could be promotional and provided by vendors. Another suggestion was to offer simpler meals for less money and make them available to more people. Faith Hodges moved to approve, George Shryock seconded, and the two courses were approved unanimously.

- **BUS 150** Leaders of Tomorrow I (revision) – **APPROVED as BUS 180**

BUS 250 Leaders of Tomorrow II (new course) – **APPROVED as BUS 181**

Brenda Rudolph explained the two courses. The first year is comprised of year-long workshops. During the second year, students serve on boards, do presentations, and take on leadership roles. Chris Hanchett is the instructor of record. Students complete half of the course in the fall semester and then sign up for credit in the spring semester. If they drop out, they don't receive any credit. This is a college-level course with a select population who can enroll, and they have to comply with all Running Start requirements. The courses will not be listed in the catalog. After much discussion, Gregg Davis made a motion to approve the courses with special topic numbers (BUS 150 is BUS 180, and BUS 250 is BUS 181). Janice Alexander seconded the motion, and it was unanimously approved.

- **LANG 155GH** Elementary Chinese I (tabled for alignment with U of M) - **APPROVED**

LANG 156GH Elementary Chinese II (tabled for alignment with U of M) - **APPROVED**

Brenda Hanson re-wrote the catalog descriptions of both courses to align with The University of Montana's Chinese language courses. Carole Bergin said they are working on someone to teach the courses next year after Eric Pei has gone back to China. Sue Justis moved to approve both courses with a second from Carole Bergin. They were unanimously approved.

Discussion Items

- Transfer Councils – Kathy Hughes said council members are putting in hours and hours of work. They are staying on top of things, and everyone should keep checking their matrices.
- Proposed process for new courses under the new Common Course Numbering System – In the future, the array will need to be checked first for a common number for a particular course. If the course is unique to FVCC, the college will have to submit the course to the Commissioner's Office with a proposed number for approval.

- Deadlines for 2009-2010 Catalog – see handout
- Timeline for Summer and Fall 2009 Course Schedules – see handout