

Curriculum Committee

November 11, 2010

Minutes

BH 140 1:00 p.m.

Members present: Kathy Hughes (chairperson), Bill Roope, Faith Hodges, Pete Wade, Phil MacGregor, Sue Justis, Carole Bergin, Janice Alexander, Rick Halverson, Pat Pezzelle (via ITV), and Brenda Rudolph.

Others present: Cindy Kiefer, Nancy Clawson, Sharon Nau, Marlene Stoltz, George Shryock, Kris Long, Myrna Ridenour, Dan Voermans, and Brenda Hanson.

- **Approval of October 14, 2010, minutes – APPROVED**

Pete Wade moved to approve, and Phil MacGregor seconded the motion. The minutes were unanimously approved.

Action Items

- **ART 245** Stone Setting I (revision) - **APPROVED**
- **ART 246** Stone Setting II (revision) - **APPROVED**

Carole Bergin said the minor revisions to the two courses include a change in lab fees justified by the increased cost of silver and the addition of a student ability outcome. Janice Alexander suggested including some language in the course learner outcomes that says something about learning techniques to recognize various designs in the creative process. Rick Halverson moved to approve with the suggested language change, Carole Bergin seconded the motion, and they were unanimously approved.

- **LIT 291** Shakespeare: Plays and Poems (new) - **APPROVED**

Carole Bergin said Brian Bechtold created the course in relation to the study abroad trip to London over spring break 2011 and is offered only to those students taking the trip. It is geared to fit the locations they will be visiting and is an additional offering for students who have taken the existing Shakespeare courses. Faith Hodges said Mick Stemborski will work with faculty on these types of opportunities. George Shryock mentioned his concerns about general education courses offered as one time course offerings. George recommended that this course drop the humanities designation and be switched to a pilot course. Students who complete the course can petition for an exception, if they need the humanities credit for graduation. Faith Hodges moved to approve with George's recommendation, Brenda Rudolph seconded the motion, and it was unanimously approved.

- **MUSI 108** Orchestra: Flathead Community Orchestra (new) - **APPROVED**
- **MUSI 108** Orchestra: Glacier Symphony (new) - **APPROVED**
- **MUSI 112** Choir: Flathead Community Choir (revision) - **APPROVED**
- **MUSI 114** Band (new) - **APPROVED**
- **MUSI 131** Jazz Ensemble I: FVCC (new) - **APPROVED**
- **MUSI 191** Eclectic Music Ensemble: FVCC (pilot) - **APPROVED**

Carole Bergin said these music courses being proposed by Karla West are to be included in the music program approved last spring. Pete Wade asked about the two courses that had the same number (108), and Brenda Hanson explained under Common Course Numbering they are all listed as orchestra followed by the name of the school. These courses will be listed under Music transfer in the catalog. Sue Justis said this fulfills a need for students interested in music and is an area of potential growth. Sue Justis moved to approve, Brenda Rudolph seconded, and they were unanimously approved.

- **PE 180 Gentle Stretch & Strengthening (pilot) - APPROVED**
- **PE 180 Zumba (pilot) - APPROVED**
- **SR 80 Yoga for Seniors (pilot) - APPROVED**

Sue Justis said of the three pilot PE classes, two will be taught off campus and the SR course will be offered for Senior Institute taught on campus. Senior Institute PE courses are always popular, and this provides a new offering. Phil MacGregor moved to approve, and Rick Halverson seconded the motion. The PE courses were unanimously approved.

- **Emergency Management AAS (new) - APPROVED**
 - **EM 100 Principles of Emergency Management (new) - APPROVED**
 - **EM 110 Disaster Response (new) - APPROVED**
 - **EM 120 Mitigation Planning (new) - APPROVED**
 - **EM 130 Emergency Operations Center (EOC) Management and Operations (new) - APPROVED**
 - **EM 140 Public Information Officer (new) - APPROVED**
 - **EM 200 Responding to Terrorism (new) - APPROVED**
 - **EM 210 Exercise Design (new) - APPROVED**
 - **EM 220 Management of Volunteers (new) - APPROVED**
 - **EM 230 Emergency Management Law and Ethics (new) - APPROVED**
 - **EM 240 Mass Fatalities Incident Response (new) - APPROVED**
 - **EM 250 Emergency Management Capstone Project (new) - APPROVED**

Kris Long said last spring she was approached to look for educational opportunities in the area of Emergency Management (EM). FEMA is trying to get EM programs in all 50 states. She attended a conference and has researched many AAS programs across the country. The state of Montana Department of Emergency Services (DES) wants its employees to have a degree program rather than continuing education. The closest such program is in Casper, WY, and northwestern Washington. Kris would be the director, and courses would be taught by her and adjuncts. EM programs are geared toward people in the field who want to move into new areas. George asked how the curriculum was determined, and Kris said there is no national model. She met with DES and they suggested courses they felt were important. The advisory committee has representatives from both the state and local DNRC, etc. FEMA courses are free and available online as prerequisites. Pat Pezzelle said in this kind of program, sciences such as biology and chemistry don't apply. It leans more toward management and the ability to know who to call and who to hire for help in any given emergency. For example, the emergency manager might need a geologist, etc. to manage and lead a particular situation. Rick Halverson asked about the cost. Kris said the state has disaster trailers available to utilize for tabletop exercises. Classes will only cost the price of faculty plus lab fees for consumables. Most are lecture-based and could even be offered online. They are open to anyone, and it is highly recommended to take the first responder class. Initially, no specialized application process will be in place, and enrollment will be capped at 25. Phil MacGregor recommended CAPP 106 be deleted and CAPP 131 moved to fall semester of the first year. Catalog descriptions should be revised due to length. Phil MacGregor moved to approve with the aforementioned changes, Sue Justis seconded, and they were approved unanimously.

- **Physical Therapy Assistant AAS (new) - APPROVED**
 - **PTA 101 Physical Therapist Assisting I (new) - APPROVED**
 - **PTA 105 Introduction to Physical Therapist Assisting (new) - APPROVED**
 - **PTA 201 Physical Therapist Assisting II (new) - APPROVED**
 - **PTA 205 Anatomy and Kinesiology for the PTA (new) - APPROVED**
 - **PTA 206 Pathophysiology for the Physical Therapist Assistant (new) - APPROVED**
 - **PTA 210 Clinical Experience I (new) - APPROVED**

- **PTA 213** Neurorehabilitation for the PTA (new) - **APPROVED**
- **PTA 215** Introduction to Orthopedics (new) - **APPROVED**
- **PTA 218** Therapeutic Exercise for the PTA (new) - **APPROVED**
- **PTA 220** Clinical Experience II (new) - **APPROVED**
- **PTA 225** Seminar and Project in Physical Therapist Assisting (new) - **APPROVED**
- **PTA 230** Clinical Experience III (new) - **APPROVED**

Sue Justis said this program was approved at the last CC meeting. Faculty Senate also approved it. This program is only the second in the state and is modeled after Gt. Falls. The prerequisites and courses are the same. Don Hickethier will develop M 116 Math for Health Care, which will count as quantitative literacy. Pete Wade would like to examine the possibility of tweaking M 145 Math for the Liberal Arts to fit this need. The program is accredited and according to the guidelines, students cannot take distance delivered classes. A director must be hired before the accreditation application process can begin. Once everything has been approved, students could possibly begin taking their prerequisites in the fall of 2012. Sue and Lori Elwell are going to Gt. Falls to see their facility and equipment on November 12. Sue said there is a huge need for PTAs. The US Bureau of Labor estimates the demand nationwide will grow 35% by 2018. FVCC will start with 12 students; Gt. Falls is full with 20 students. Janice Alexander suggested that the prerequisites be clearly identified on the catalog page, like rad tech and PN. A discussion followed about hiring more full-time faculty and developing a strategic plan to address all the needs being generated by the new programs. Faith Hodges moved to approve with a suitable math requirement, Pete Wade seconded, and it was unanimously approved.

- **Nursing ASN (new) - APPROVED**
 - **NRSG 250** LPN to RN Transition (new) - **APPROVED**
 - **NRSG 252** Complex Care Needs of the Maternal/Child Client (new) - **APPROVED**
 - **NRSG 254** Complex Care/Mental Health Client (new) - **APPROVED**
 - **NRSG 262** Complex Care Needs - Adult Client (new) - **APPROVED**
 - **NRSG 265** Advanced Clinical Skills Lab (new) - **APPROVED**
 - **NRSG 266** Managed Client Care (new) - **APPROVED**

Myrna Ridenour said the two semesters of the ASN are not a stand-alone program; they are part of the PN program. Myrna sees this as a continuous process, a bridge between PN and a master's in nursing. It is the same curriculum as UM-COT, Helena, and Billings. Individual courses follow the state model on all the campuses. It should be noted in the catalog that this is not a transfer degree. If approved by the Board of Nursing and the Board of Regents, it will be offered in spring 2012 and will go into summer semester. A discussion followed about space needs with nursing and health sciences being a priority. As part of the grant, Ross Hall is being remodeled to create some space. Sue Justis moved to approve, and Faith Hodges seconded the motion. It was unanimously approved, pending BON and BOR approval.

- **Welding and Fabrication Technology CAS (deletion) - APPROVED**
 - **MFGT 105** Fabrication Methods I (deletion) - **APPROVED**
 - **MFGT 110** Fabrication Methods II (deletion) - **APPROVED**

Bill Roope said the deletion of the Welding and Fabrication CAS is a formality, as all students have transitioned into the Welding and Inspection Technology AAS. Phil MacGregor moved to approve, and Faith Hodges seconded the motion. They were unanimously approved.

- **Common Course Numbering changes (effective fall 2011):**
 - ART 221FGH is now **ARTH 200FGH Art of World Civilization I - APPROVED**
 - ART 222FGH is now **ARTH 201FGH Art of World Civilization II - APPROVED**

- ART 220FG is now **ARTH 225FG Art and Architecture of Venice - APPROVED**
- ART 224 is now **ARTH 226 History and Culture of Venice - APPROVED**
- ART 227FG is now **ARTH 227FG History of Theatre in Venice - APPROVED**
- ART 228FGH is now **ARTH 228FGH History of Early Italian Renaissance - APPROVED**
- ART 229FGH is now **ARTH 229FGH History: Italian Renaissance II - APPROVED**
- BIOL 110N is now **BIOH 104N Basic Human Biology - APPROVED**
- BIOL 111L is now **BIOH 105L Basic Human Biology Lab - APPROVED**
- BIOL 261NL is now **BIOH 201NL Human Anatomy and Physiology I - APPROVED**
- BIOL 262NL is now **BIOH 211NL Human Anatomy and Physiology II - APPROVED**
- ENGR 116 is now **EELE 101 Introduction to Electrical Fundamentals - APPROVED**
- ENGR 206 is now **EELE 201 Circuits I for Engineering - APPROVED**

Brenda Rudolph moved to approve all courses effective fall 2011, and Faith Hodges seconded. They were unanimously approved.

Discussion Items

- **Determining Transfer Equivalencies for Degree Audits**

Marlene Stoltz said Jane Karas has asked us to move forward with degree audit. Sharon Nau has done a great job. CCNs will make her job easier. Marlene would like approval for out-of-state transcripts to give each course a gen ed designation. She will continue to come to faculty, if she has individual questions. For in-state transcripts, she will look at CCNs. Brenda Hanson said 300-400 level courses will primarily be treated as electives.

Kathy Hughes announced that Curriculum Committee will not meet on December 2. The last meeting of the semester will be on December 9.