

Curriculum Committee

March 13, 2009

Minutes

AT 144A 1:00 p.m.

Members present: Kathy Hughes, Faith Hodges, Bill Roope, George Shryock, Carole Bergin, Pete Wade, Janice Alexander, Brenda Rudolph, Sue Justis, and Pat Pezzelle.

Others present: Colleen Unterreiner, Nancy Clawson, Sharon Nau, Marlene Stoltz, Cindy Kiefer, and Brenda Hanson.

Approval of February 12, 2009, minutes

The minutes were approved as read.

Approval of March 2, 2009, minutes

The minutes were approved as read.

Action Items

Graduation Requirement Substitution request, p. 6-7 - APPROVED

Graduation Requirement Substitution request, p. 8 - APPROVED

Curriculum Submissions

- **ART 225FGH** North American Native American Art History (new) – **APPROVED as ART 280**

Carole Bergin and Brenda Hanson discussed the course. John Rawlings encouraged the person to develop this course, but this person doesn't have a master's degree and therefore cannot teach the class, which she is aware of. It was discussed that courses should stand on their own merit and should not be instructor driven. This course lends itself to be effectively taught via ITV and/or online. It could also qualify for Class 8 Licensure. George Shryock moved to approve the course as a pilot course number 280 and also to remove the general education designators. Carole Bergin seconded the motion, and it was approved unanimously.

- **GLAC 180** Evidence of Climate Change in Glacier National Park (new) - **APPROVED**

Brenda Hanson explained that this course will be offered by the Glacier Institute in Glacier Park, and students can choose to take it for credit. It is considered a special topics course and will not be listed in the catalog. Faith Hodges moved to approve, Bill Roope seconded, and it passed unanimously.

- **BIOL 208L** (change in Medical Assistant AAS) -**APPROVED**

Sue Justis said moving BIOL 208L from a required course to a strongly recommended course is due to the fact that most graduates in this program do not need this to become employed. It is a requirement in the state of Washington, but very few, if any, students move to WA. Therefore, it is not a necessary course for graduation or employment. George Shryock moved to approve the course with Bill Roope seconding the motion. It was unanimously approved.

- **MATH 78** (change in Surgical Technology AAS) - **TABLED**

Sue Justis discussed the proposed options of three math courses to the Surgical Technology AAS. George Shryock said he asked Erin Howardson for clarification on this proposal. The reason for the proposal has to do with OCHE's guidelines governing math classes and the common course numbering initiative, but some of the math courses in various areas are undecided at the moment. George said there needs to be truth in advertising in the career and technical programs. The language should spell out all of

the prerequisites and what students could or should do to be prepared to take the Surgical Technology program (and others), so students know up front that it may take longer to graduate than the stated two years. Sue Justis said students who had taken Math 78 had been adequately prepared thus far for both the Radiology and Surgical Technology programs. A suggestion was made to build Math 78 as a prerequisite into Math 106MA. Pete Wade said 100-level math classes have to have Math 103 as a prerequisite. If several programs need a math class, maybe a 100-level course with content for those programs with Math 78 as a prerequisite should be developed. Bill Roope said there is a good online course for Math for the Trades, but it is industry specific and not academic math. George Shryock will go to the math array and research the suggestions. Pat Pezzelle moved to table the proposed math changes, and Faith Hodges seconded. It was unanimously passed.

- **PE 200** (change in Personal Trainer CAS) - **APPROVED**

Sue Justis said the proposed change to the Personal Trainer Certificate of Applied Science involves replacing the two elective PE credits with the required PE 200 Functional Training, which is a much more relevant course. PE 200 has a strong background in exercise kinesiology. Pete Wade moved to approve, Faith Hodges seconded, and it was unanimously approved.

- **CMPA 260T** Information, Media, and Technology (new) - **APPROVED**

Brenda Rudolph discussed this elective course, which takes technology to a new level in the art areas. Brenda also thought it could be offered to educators. Faith Hodges moved to approve, George Shryock seconded the motion, and it was passed unanimously.

- **ENGL 215** African-American Writers (revision tabled from 2/12/09) - **APPROVED**

Carole Bergin said this course was being submitted for the catalog description revision only at this time due to the catalog deadline, and if approved, would be re-submitted later for learner outcomes. Kathy Hughes moved to approve with a second from Brenda Rudolph. Sue Justis was opposed. The motion passed.

- **PHIL XXX** Philosophy and Film (new) – **APPROVED** as **PHIL 280**

Carole Bergin discussed the course and said it could be a general education course or repeatable but not both. Janice Alexander said David Scott had reviewed the course and was fine with it as an elective. After discussion, it was decided the course should be offered as a pilot. Pete Wade moved to approve the course as a pilot and remove both the general education designators and the repeatable part. Sharon Nau said it would be given the number 280. Faith Hodges seconded the motion, and it was approved unanimously.

- **MT 135** Voice Recognition (new) - **APPROVED**

Brenda Rudolph said Career Step is adding this course to its module and therefore, Brenda is adding it to her program. George Shryock moved to approve, Bill Roope seconded, and it was passed unanimously.

- **HLTH 220 and PSY 111A** – delete from Practical Nursing AAS – **AMENDED AND APPROVED**

Sue Justis said HLTH 220 and PSY 111A were being proposed for deletion and to substitute HLTH 221 and PSY 110A in their places. HLTH 220 and PSY 111A were previously offered as mandated by the Board of Regents. Per the common course numbering initiative, classes can deviate by one credit and still be equivalent. Students were generally advised into HLTH 221 and PSY 110A anyway, due to these courses being pre-requisites of the RN programs. Also being proposed, but not on the agenda, is to add NURS 101 Nurse's Aide Training to the strongly recommended category. George Shryock moved to accept the deletion of HLTH 220 and PSY 111A, the addition of HLTH

221 and PSY 110A, and the strong recommendation of NURS 101. Pete Wade seconded the motion, and it was unanimously approved.

- **ID 101** First Year Experience (revision) – **APPROVED** as **ID 101 Transition to College**

The current title is confusing to students. The new title is more reflective of the course content. It was discussed that the title on the second course, ID 102, should also reflect the change. Faith Hodges moved to accept the title change on both courses: ID 101 Transition to College and ID 102 Transition to College II. Kathy Hughes seconded the motion, and it was unanimously passed.

- **ID 101** (change in Culinary Arts AAS) - **APPROVED**

This course is proposed as a requirement during the first semester in the Culinary Arts AAS, as recommended by the Retention Committee. The proposal also includes moving BUS 120 to second semester and BUS 130C to first semester to keep the credits balanced. Note the title change (Transition to College) to this course as approved above. Faith Hodges moved to approve with the motion being seconded by Brenda Rudolph. It unanimously passed.

- **ENGL 201C** Advanced Composition (revision) – **APPROVED** as **ENGL 201W**

Carole Bergin and Brenda Hanson proposed to add the Writing (W) general education designator to this course, which will help with transfer issues and also offer students, who score exceptionally well on the COMPASS, an alternative to ENGL 111W. Pat Pezzelle moved to approve this course with the following: add “appropriate placement score” to the list of prerequisites, add W and remove the C as a general education designator, and under the Assessment of Learner Outcomes, remove #5 completely and delete the language that discusses percentages of the grades from #s 1, 2, 4, and 6. George seconded the motion, and it was unanimously approved.

- **NR 252** Environmental Impact Assessment (new) - **APPROVED**
- **NR 101** Soil Resources (new) - **APPROVED**
- **NR 254** Natural Resource Management (new) - **APPROVED**
- **NR 152** Sustainable Silviculture (revision) - **APPROVED**
- **NR 161** Natural Resource Measurements I (revision) - **APPROVED**
- **NR 162** Natural Resource Measurements II (revision) - **APPROVED**
- **NR 272** Inventorying for Adaptive Management and Restoration (revision) - **APPROVED**

Pete Wade discussed all seven courses from the Natural Resources and Conservation Management AAS and CAS. Curriculum Committee approved bringing the AAS out of moratorium and the new CAS program at its December 4, 2008, meeting. Faith Hodges moved to approve the seven new and revised courses with the following conditions: remove the statement about two mid-terms and review the benchmarks checked in Related Instruction. Sue Justis seconded the motion. Pat Pezzelle was opposed, and the motion was approved.

- **Pharmacy Technology Certificate** (revision) - **APPROVED**
- **PHA 160** Introduction to Pharmacy, Hospital, and Community Practice (new) - **APPROVED**
- **PHA 110** Introduction to Pharmacy Practice (deletion) - **APPROVED**
- **PHA 150** Hospital and Community Practice (deletion) - **APPROVED**

Sue Justis said the college had graduated its second group of Pharmacy Technicians in fall 2008. Robin Graham has been working with Gary Morrison to revise the certificate. PHA 110 and PHA 150 are proposed for deletion, as their content has been combined in the new course PHA 160. A statement should be included that states applicants to the

program must have a GED or high school diploma. Students cannot be admitted to the program on the basis of ability to benefit, per the Pharmacy Technician Certification Board. Pat Pezzelle moved to approve, Pete Wade seconded, and it was approved unanimously.

- **JRNL 100** Introduction to Mass Media (revision) – **APPROVED** as **JRNL 100C**
- **JRNL 101C** News Writing and Reporting (revision) - **APPROVED**

Carole Bergin and Rob Breeding have been working on the two journalism courses to update the catalog descriptions. After discussion, it was decided that, in addition to the catalog description changes, JRNL 100 would receive the Communications (C) general education designator. JRNL 101C is a lecture course not a lab course. Kathy Hughes moved to approve both courses, Carole Bergin seconded, and it was approved unanimously.

- **BUS 130C or BADM 176 or ACCT 122** (change in Goldsmithing and Jewelry Arts AAS) – **AMENDED AND APPROVED** to offer **ART 244** instead

Brenda Hanson discussed the lack of a Critical Thinking Related Instruction component in the Goldsmithing and Jewelry Arts AAS. By adding BUS 130C, BADM 176, or ACCT 122 to the options, students may take one of them to satisfy this degree requirement. Upon further discussion, it was decided that ART 244, a course already required for the degree, will be revised to include the Critical Thinking component. Bill Roope will help develop this component in ART 244. Pat Pezzelle moved to accept the change. There was no second. Carole Bergin moved to wait for ART 244 to be revised with the Critical Thinking component and to leave out BUS 130C, BADM 176, and ACCT 122, and Sue Justis seconded this motion. It was unanimously approved.

- **Administrative Assistant AAS and CAS** to be placed on moratorium - **APPROVED**

Brenda Rudolph recommended that these programs be placed on moratorium, as they have zero enrollments and have not had any enrollment at either the FVCC or LCC campuses in several years. Bill Roope moved to approve, Carole Bergin seconded, and the motion was unanimously approved.

Kathy Hughes discussed the Board of Regents Transfer Initiative. New FLOCS are beginning in the areas of education, arts, theater, music, and visual arts, as well as the occupational programs. The construction and healthcare FLOCS will convene April 17 at Fairmont Hot Springs.