

Curriculum Committee

January 29, 2009

Minutes

AT 144A 4:00 p.m.

Members present: Pat Pezzelle, Kathy Hughes, Pete Wade, Gregg Davis, Janice Alexander, Sue Justis, Faith Hodges, Brenda Rudolph, and Bill Roope.

Others present: Susie Burch, Brenda Hanson, Tom Jay, Sharon Nau, Dan Voermans, Marlene Stoltz, Cindy Kiefer, Nancy Clawson, and Tara Roth.

Approval of December 4, 2008, minutes

The minutes were approved as read.

Action Items

Graduation Requirement Waiver request - TABLED

Curriculum Submissions

- **ART 208** Portrait Painting I (new course) - **TABLED**
- **ENGL 215** African-American Writers (revision) - **TABLED**
- **Small Business Management AAS** (revision) - **APPROVED**

Tom Jay spoke about the Entrepreneurship Grant. He said one of the goals was to revise the Small Business Management AAS. Two of the primary reasons that small businesses fail are poor management and lack of understanding finances. Because of these reasons, four new courses on various financial aspects were created for the Small Business Management AAS. In addition, a few electives were removed. The new courses are open to all, not just business owners. Pat Pezzelle hopes to have the courses offered online by spring 2010 with the entire SBM degree offered online at some point thereafter. Brenda Rudolph moved to approve the revision to the Small Business Management AAS and the four new courses, and Dan Voermans seconded the motion. It was unanimously approved.

- **SBM 201** Small Business Budgeting (new course) - **APPROVED**
- **SBM 200** Understanding Financial Statements (new course) - **APPROVED**
- **SBM 202** Cash Flow Analysis (new course) - **APPROVED**
- **SBM 120** Personal Finance (new course) - **APPROVED**

Discussion Items

- Lifelong Learning Program

Susie Burch discussed the Lifelong Learning Center concept that Continuing Education hopes to launch. The concept is based on switching from a tangible wealth model to an intangible wealth model and will be aimed at the baby boomers and their two learning segments – learning for enjoyment and learning for another career. They will be non-credit classes and could be project based, such as painting a picture in art class and making a frame for it in woodworking class. Susie hopes to engage the faculty and have them teach some of the classes.

- Summer Schedule

Brenda Hanson handed out the summer schedule for faculty to review.

- Late Starting Classes

Kathy Hughes discussed how the Learning Center had proposed additional late-starting classes to help with upcoming lay-offs. Bill Roope talked about how he had separated the CDL classes out of the Heavy Equipment program in order to help more students become certified sooner. Tara Roth said a button for late-starting classes has been added to the home page on the FVCC Web site.

- Natural Resources Update

Kathy Hughes also reported that the Board of Trustees approved the Natural Resources Conservation Management AAS being brought out of moratorium and its title change and the Natural Resources Conservation Management CAS.