

## **Curriculum Committee**

**December 4, 2009**

### **Minutes**

**BH 140 12:00 p.m.**

**Members present:** Kathy Hughes, Bill Roope, Pete Wade, Pat Pezzelle, Carole Bergin, Phil MacGregor (chairperson), Rick Halverson, Sue Justis, Faith Hodges, Janice Alexander, Karla West, and George Shryock.

**Others present:** Sharon Nau, Marlene Stoltz, Nancy Clawson, Danelle Whitten, Brenda Hanson, Dan Voermans, John Rawlings, Matt Springer, and Colleen Unterreiner.

### **Approval of November 6, 2009, minutes**

Pat Pezzelle moved to approve the minutes, Rick Halverson seconded the motion, and the minutes were approved as read.

### **Action Items**

#### **Graduation Requirement Substitution request - APPROVED**

**Graduation Requirement Substitution requests** – no action necessary. These were brought forth as an FYI.

- **ART 156T** Photoshop Elements for Photographers (new) – **APPROVED**

John Rawlings said this class will appeal more to the camera enthusiast and will be developed for online instruction. It was suggested to drop the Fine Arts (F) designator, and Pat Pezzelle said the \$50 lab fee should also be dropped. Sue Justis said it should be clearly communicated who should take the class. It was also suggested to change the title. Pete Wade moved to approve this course with the following conditions: drop the Fine Arts designator (F), drop the lab fee, change the title to Photoshop Elements for Photographers, and clearly state in the catalog description “recommended for the person who...” Rick Halverson seconded the motion, and the course was unanimously approved with the changes.

- **ART 160** Digital Darkroom (new) – **APPROVED**

John Rawlings said this course is more for the dedicated photography student and will be taught face-to-face only. Photoshop Lightroom will be used, and the course fits in well with the portfolio courses. George Shryock said he would like to see FVCC develop a photography program. Carole Bergin moved to approve, Rick Halverson seconded, and the course was unanimously approved.

- **ART 262F** Ceramics IV (clarification on Fine Arts gen. ed. designator) – **APPROVED THE FINE ARTS DESIGNATOR**

At the November 6, 2009, meeting, ART 262 was approved, but no mention was made of the Fine Arts (F) designator. In order to have a paper trail, the course is being re-introduced for a vote on the F designator to reflect this in the minutes. John Rawlings said the course was meant to have the F designator attached. Rick Halverson moved to approve with Carole Bergin providing the second. The Fine Arts (F) designator was unanimously approved.

- **PSYX 191 Topics in Critical Thinking (pilot) – APPROVED WITH RUBRIC, COURSE #, AND TITLE CHANGE TO FOLLOW (PROVIDED BY BRENDA HANSON)**

Brenda Hanson said John Winnie has taught critical thinking courses for Continuing Education for years, and his students want college credit. This course would be similar to a Glacier Institute course. Ivan Lorentzen has approved the course. Janice Alexander thinks the rubric should be switched to PHIL, so it covers the critical thinking aspect and allows for the topic to change. George Shryock moved to approve with a rubric change to PHIL and a different title “Topics in Critical Thinking: \_\_\_\_\_” that will allow Brenda Hanson to change the title. Sue Justis seconded the motion, and it was unanimously approved. Brenda changed the title to **PHIL 180 Seminar: Topics in Critical Thinking.**

- **Auto Body Technology Certificate (new program) - APPROVED**
  - Abody 100** Collision Repair Conduct/Safety/Equipment (new) - **APPROVED**
  - Abody 102** Non-Structural Repairs I (new) - **APPROVED**
  - Abody 104** Auto Collision Mechanics (new) - **APPROVED**
  - Abody 106** Surface Preparation and Painting I (new) - **APPROVED**
  - Abody 108** Introduction to Plastics and Adhesives (new) - **APPROVED**
  - Abody 110** Non-Structural Repairs II (new) - **APPROVED**
  - Abody 112** Auto Painting and Refinishing II (new) - **APPROVED**
  - Abody 120** Structural Repairs I (new) - **APPROVED**
  - Abody 160** Industry Leadership and Special Shop Practices (new) – **APPROVED**

Bill Roope said the auto body technology program is an attempt to bring back the previous degree in auto/diesel which was deleted due to the cost of the program and the availability of instructors. They have negotiated with Flathead High School to use their auto body shop and their instructors. Bill said they also talked to the car dealerships in the area, and they are convinced this program is viable. They also negotiated with Havre, who may place a moratorium on their program. This leaves Billings to accept all of FVCC’s courses in fulfillment of the first year of their two-year program. All of the proposed courses are the same numbers as Havre’s courses. Bill asked for funding from the Equipment Fee Committee to supplement the tools the high school has. This program will begin in spring 2010 and will help relieve the demand from the TAA students. It will be limited to 20-24. Havre and Billings run 12-16 students. ABTC students will be required to spend an additional \$1200-\$1500 on tools throughout the course of the program. It will also be offered as dual enrollment Running Start. Faith Hodges moved to approve, George Shryock seconded, and the program and all courses were unanimously approved.

- **Welding Technology Certificate and Welding and Inspection Technology AAS (new program) - APPROVED**
  - NDTE 110** Introduction to Welding Inspection (new) - **APPROVED**
  - NDTE 111** Liquid Penetrate & Magnetic Particle Testing (new) - **APPROVED**
  - NDTE 112** Ultrasonic Testing (new) - **APPROVED**
  - NDTE 115** Eddy Current Testing (new) – **APPROVED**
  - NDTE 120** Radiographic Testing/Film Interpretation (new) - **APPROVED**

**NDTE 125** ASW D 1.1 Code Book (new) - **APPROVED**  
**WLD 100** Introduction to Welding Fundamentals (revision) - **APPROVED**  
**WLD 110** Oxyacetylene/Arc Welding (revision) - **APPROVED**  
**WLD 112** Introduction to Pipe Welding (new) - **APPROVED**  
**WLD 115** Arc GMAW/GTAW Welding (revision) - **APPROVED**  
**WLD 120** Welding Certification (revision) - **APPROVED**  
**WLD 121** Welding Certification II (new) - **APPROVED**  
**WLD 125** Welding (revision) - **APPROVED**  
**WLD 130** Advanced Pipe Welding and Certification (new) - **APPROVED**  
**WLD 135** Advanced GMAW/GTAW Welding and Certification (new) –  
**APPROVED**

Bill Roope said he had been approached to expand the Welding and Fabrication Certificate to a two-year degree, and this is his response. There is a new field developing out there called Non-Destructive Testing and Evaluation (NDTE). Right now there are only four colleges in the U.S. who teach NDTE curriculum, and we would be unique. Bill got a grant to purchase the medical equipment (X-ray, sonogram, etc.) necessary to complete this program. Eventually, the fabrication equipment will be phased out. This new certificate will increase the types of certifications that can be done. During the first year, students will be taught how to do welds, and in the second year, the students will employ X-ray and sonographic equipment to determine the quality of the welds. The Welding and Fabrication certificate will be carried through 09/10 until attrition but should be removed from the 10/11 catalog. Pete Wade moved to approve the program and all courses. Faith Hodges seconded the motion, and they were unanimously approved.

#### **Discussion Items**

- Fine Arts General Education designation – tabled. John Rawlings and David Smith will attend the first meeting of spring 2010 semester to further discuss this.
- KRMC Business of Medicine info – Brenda Hanson passed around a handout from Jodi Smith which outlines the program and said Jodi welcomes collaboration. Brenda said Jodi thinks the program may be leaning toward non-credit status.
- Summary of ABLE Standards – Pat Pezzelle discussed his summary handout. Kathy Hughes will forward to the state.
- Proposed revision to the policy allowing local approval of certificates – Kathy Hughes discussed the proposed revision and shared an email from UM about how they approve certificates.
- Adapting existing campus curricular review procedures to sustain CCN – Kathy said this handout goes through the steps of checking on a course that has already gone through the CCN process.
- Tips for Completing the Course Profile form – Kathy said this will be posted right alongside the other Curriculum Committee process forms.
- Course Profile form – Note the changes made in red. It was suggested that under Special/Lab Fees, there be a differentiation between an online lab fee and a face-to-face lab fee. This form will have to be approved through a vote at another meeting.