

Curriculum Committee

April 23, 2009

Minutes

BH 140 4:00 p.m.

Members present: Kathy Hughes (chairperson), Faith Hodges, Bill Roope, George Shryock, Carole Bergin, Pete Wade, Janice Alexander, Brenda Rudolph, Sue Justis, Gregg Davis, Phil MacGregor, and Pat Pezzelle.

Others present: Marlene Stoltz, Cindy Kiefer, Dan Voermans, Nancy Clawson, John Zoltek, Brenda Hanson, and Ivan Lorentzen.

- **Approval of March 13, 2009, minutes**

The minutes were approved as read.

Action Items

- **Graduation Requirement Substitution request - APPROVED**
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- **Curriculum Submissions**
 - **EDUC 270** Introduction to Web 2.0 (new) – **APPROVED**

Pat Pezzelle said the Libby School District approached him with a proposal to offer this class to educators. Since it didn't exist, Pat wrote the proposed course and will offer it to the community, as well as educators, this summer. Gregg Davis moved to approve, and Faith Hodges seconded the motion. Phil MacGregor amended the motion to change the one lecture credit to a .5 lab and .5 lecture credit. The course was unanimously approved.

- **EDUC 182** Faculty Orientation (new) – **APPROVED**

Ivan Lorentzen said the course was designed around the culture that the faculty are interested in instilling in new and recently hired faculty. Full-time faculty will be given three credits of release time to attend the Friday three-hour sessions. Departments, Service Learning, and student organizations will meet with the faculty to explain their pertinent information. Janice Alexander moved to approve with Sue Justis seconding the motion. The course was unanimously approved.

- **Honors courses - change from 3 to 4 credits – APPROVED**

Ivan Lorentzen proposed that the recently approved Honors courses in the Scholars Program change from 3 credits to 4 credits to better articulate with UM and MSU. Pat Pezzelle moved to approve, George Shryock seconded the motion, and it was unanimously approved.

- **SP 150CF Video Communications** (revision) – **APPROVED**

It is proposed to add this course to the list of communications courses in Group A in order to fulfill the requirement for the AAS degree. In doing this, students will be able to fulfill this requirement online. Janice Alexander moved to approve with Carole Bergin providing the second. It was unanimously approved.

- **Small Business Management AAS** (revision) – **APPROVED**

With the addition of SP 150CF as a communications course in Group A (see above), it is proposed to add this course to the Small Business Management AAS. This will provide students with an online option to fulfill the communications requirement. Faith Hodges

moved to approve, and Brenda Rudolph seconded the motion. It was unanimously approved.

- **NR 153 Resource Calculations (revision) – APPROVED**

Pete Wade said the outcomes were revised to meet the quantitative benchmarks. Sue Justis moved to approve with some minor language changes, Brenda Rudolph seconded the motion, and it was approved unanimously.

- **Medical Transcription Program Review**

Phil MacGregor presented the Medical Transcription program review. George Shryock said he has received positive feedback from students about this fully online program.

- **ART 244 Jewelry Repair I (revision) – APPROVED**

George Shryock said this course was revised to include a critical thinking component. Carole Bergin moved to approve, Faith Hodges seconded the motion, and it was unanimously approved.

- **Music Transfer AA (new) –** Carole Bergin said Karla West conducted a survey among the valley's high schools, and there is a high level of interest in a music transfer program. Carole said the humanities division is in favor of the proposal. Performance Arts is the one area that is lacking in the humanities department. John Zoltek met with an ad hoc advisory committee, and they hope to see the program articulate with The University of Montana, Montana State University, and the University of Idaho-Moscow, as well as cross over with theater. They hope the program is up and running in three-five years. Karla West volunteered to be the advisor for the program. John thought the current adjuncts could teach the classes for the first year. Discussion followed and concerns were voiced over the need for a dedicated space and a dedicated instructor, a need to soundproof the space, the expense of keyboards and/or pianos, and the difficulty level of music as a major. It would be a sizeable hurdle for FVCC to take on and should be approached carefully and slowly. Thirteen new courses will be introduced. George Shryock suggested the program be road tested, a few courses at a time. Current music theory courses have low enrollments. John thought that might be due to his teaching schedule and if the program were to go, he would be able to commit more of his time to teaching at FVCC. Without the entire program, John feels that students will not want to sign up. They have to be ensured that there are enough courses to make it worthwhile. It would be difficult to offer both years at the same time. The Board of Regents' policy states that instructors need a master's level in the subject area or at least nine graduate level courses to teach at a two-year college. Following more discussion, Gregg Davis moved to approve with the following conditions:
 - Approve the program in concept
 - Offer as an inaugural program to begin with a projected start date of fall 2010
 - Have the two-year program in place with all course descriptions, facility, faculty, equipment, etc. by fall semester 2009, so marketing of the program may begin spring semester 2010. Follow the Scholars Program model.

Sue Justis seconded Gregg's motion, and it was unanimously approved.

Discussion Items

Kathy Hughes will email everyone regarding the discussion items, as time ran out before they could be discussed.

- Dual Enrollment – Kathy Hughes
- Board of Regents Policies on Certificates
- Calculating contact time for classes
- Informing students about common course numbering – www.montana.edu/newnumbers/
- Graduation requirement waiver/substitution deadlines