

Curriculum Committee
October 18, 2012
BH 140, 3 p.m.
MINUTES

Members Present: Janice Alexander, Lynn Farris, Rick Halverson, Brenda Hanson, Rich Haptonstall, Kristen Jones, Sue Justis, Phil MacGregor, Pat Pezzelle, Pete Wade, Karla West

Others Present: Mary Jordt, Cindy Keifer, Sharon Nau, James Soular, Marlene Stoltz, Dan Voermans

Action Items

- **Approval of September 13, 2012 minutes - APPROVED**
Pete Wade moved to approve the minutes; Rick Halverson seconded the motion, which passed unanimously.
- **Electrical Technology AAS (revisions) APPROVED**
Pete Wade explained the proposal to remove CAPP 106 and IT 175 from this program and add ELEC 250. ELEC 250 will be useful for people planning to become electricians, but it wasn't required so financial aid wouldn't pay for it. The AutoCAD class is inappropriate for an electrician because they read AutoCAD drawings but don't have to create them. Janice Alexander moved to remove CAPP 106 and IT 175 from the Electrical Technology Program; Brenda Hanson seconded the motion, which passed unanimously. Janice Alexander moved to add ELEC 250 to the Electrical Technology program; Sue Justis seconded the motion, which passed unanimously. Pete explained that these changes should go into effect Fall 2012, the current semester.
- **ELEC 102, ELEC 133 (revisions) APPROVED**
Pete Wade explained the proposal to decrease the number of credits in ELEC 102 from 5 to 4 and increase the credits in ELEC 133 from 3 to 4. The program is trying to align with Northern Montana's program. Lynn Farris moved to decrease credits in ELEC 102 and remove the co-requisites; Brenda Hanson seconded the motion, which passed unanimously. Brenda Hanson moved to increase the credits in ELEC 133, add a prerequisite, and remove the corequisites; Phil MacGregor seconded the motion, which passed unanimously.
- **ELEC 103, ELEC 139 (revisions) APPROVED**
Pete Wade explained the proposal to revise learner outcomes, number of credits, title and prerequisites for ELEC 103 and to remove the prerequisite for ELEC 139. Pete explained that the original AAS program showed these prerequisites backwards so this change will make it correct. Phil MacGregor moved to approve changes to ELEC 103 learner outcomes, credits, title, and prerequisites and catalog description; Sue Justis seconded the motion, which passed unanimously. Pat Pezzelle moved to remove the prerequisite for ELEC 139; Karla West seconded the motion, which passed unanimously.
- **WLDG 191 Metal Art Design (revision) APPROVED**
Pete Wade explained the proposal to allow this course to be repeatable up to 3 times for a maximum of 4 credits and students must have instructor permission to register. In addition, the proposal asks that the students who took the course as a repeat in Spring 2012 receive credit for each repeat. Rick Halverson moved to approve the proposal; Sue Justis seconded the motion, which passed unanimously.

- **MFGT 128, MFGT 129, MFGT 141 (revisions) APPROVED**
 Pete Wade explained the proposal to change the prerequisite/corequisite for MFGT 128 and MFGT 129 to a prerequisite of MFGT 120, and to remove both prerequisites for MFGT 141. Janice Alexander moved to approve the changes to MFGT 128 and 129; Phil MacGregor seconded the motion, which passed unanimously. Rich Haptonstall moved to remove the prerequisites from MFGT141; Pat Pezzelle seconded the motion, which passed unanimously.
- **IT 179 (revision) APPROVED**
 Pete Wade explained the proposal to remove the prerequisite for this course. Benda Hanson moved to approve the proposal; Karla West seconded the motion, which passed unanimously.
- **NURS 102 (deletion) APPROVED**
 Sue Justis explained the proposal to delete this course. Janice Alexander moved to approve the proposal; Pete Wade seconded the motion, which passed unanimously.
- **NURS 101 (revision) APPROVED**
 Sue Justis explained the proposal to revise the course outcomes and prerequisites for this course. Sue Justis moved to approve the proposal; Pete Wade seconded the motion, which passed unanimously.
- **ECNS 250 The Montana Economy (deletion) APPROVED**
 Rick Halverson explained the proposal to delete this course, as it is an orphan course that is not needed. Pete Wade moved to approve the proposal; Pat Pezelle seconded the motion, which passed unanimously.
- **ECNS 132 Economics and the Environment (revision) APPROVED**
 Rick Halverson explained the proposal to change the semester offering of this course so it aligns better with the Natural Resources program for which it was designed. Phil MacGregor moved to approve the proposal; Pete Wade seconded the motion, which passed unanimously.
- **ARTZ Travel Journaling around Italy (new) APPROVED**
 Rich Haptonstall explained the proposal to add a new course which will more accurately fit in with the Semester in Venice program. Janice Alexander pointed out that the previous class was a Fine Art Gen Ed and this one is not. Brenda Hanson said that there are other classes in the program that satisfy the Fine Art Gen Ed requirement. Rich Haptonstall moved to accept the proposal; Rick Halverson seconded the motion, which passed unanimously.
- **WRIT 101 Bypass Policy APPROVED**
 James Soular explained the proposal to implement a process for a student to bypass WRIT 101 and enroll in WRIT 201. Janice Alexander mentioned that the course profile for WRIT 201 would need to be revised. Pete Wade moved to approve the proposal with changes to the WRIT 201 course profile; Lynn Farris seconded the motion, which passed unanimously.

- **CSCI 104 (revision) TABLED**
Mary Jordt explained the proposal to revise this course from 1 to 2 credits, offer the course online, and offer the course every semester. It was suggested that the course be offered only one semester. Pete Wade moved that the proposal be tabled until someone was present to address questions; Phil MacGregor seconded the motion, which passed unanimously.
- **BIOB 160, BIOB 260, BIOB 251 (revisions) APPROVED**
Sue Justis explained the proposal to increase lab fees for these courses to offset the cost of consumable supplies and laboratory experiments, as the labs have become more sophisticated with new technology. Brenda Hanson moved to approve the proposal; Pete Wade seconded the motion, which passed unanimously.
- **THEA 181 (revision) APPROVED**
Rich Haptonstall explained the proposal to change the rubric and title of this course to THTR 191 Special Topics: Musical Theater Workshop to align with common course numbering. It was suggested that the title be changed to reflect each specific musical in order to differentiate each time a student repeats the course. Phil MacGregor moved to approve the proposal, provided the title reflects the title of each show; Pete Wade seconded them motion which passed unanimously.
- **PE 180 Aikido (pilot course) APPROVED**
Sue Justis explained the proposal to add this course. Discussion followed about problems that could occur due to repeatability. Janice Alexander moved to approve the proposal; Phil MacGregor seconded the motion, which passed unanimously.

Discussion Items:

- **Natural Science Gen Ed** Six credits or two courses equaling six or more credits – Marlene Stoltz
Marlene clarified what the catalog says regarding natural science courses and asked if students can meet the six credits with one, six-credit class, or if it has to be two classes. The committee decided that it needs to stay at two classes.
- **Online Schedule Organization** – Mary Jordt
Mary Jordt has been working with Bill Bond to look at how other schools format their online schedules. She presented an online schedule version that the committee liked. Mary and Bill will move forward with redesigning our online schedule.
- **WI, SA, SR grades**
Janice Alexander would like some data on the number of WI's. Brenda Hanson recommends getting rid of the SA and SR designations. Lynn Farris explained that those designations can be useful in personalized courses. Discussion followed about how these grade designations have worked in the past. The committee wondered if M61 still modularized, how many WI grades are awarded and what the last date of attendance is, and if math is still using SA and SR grades. Sue Justis likes the WI designation when it's used appropriately. Janice suggested that the solution might be just working with certain instructors to clarify how the WI should be appropriately used.

- **Maximum number of S credits**

Kristen explained that the maximum number is 12, but with the increasing number of AP, IB, and CLEP courses that students get an S grade for, the maximum might need to be increased. For example, if a student took two IB classes worth 15 credits, the current policy allows the college to accept only 12 of those credits. Discussion followed regarding how many AP and IB credits come to the college. The disadvantage of raising the number of credits is that it would be confusing for students. When students transfer the credits not accepted here would be accepted at UM or MSU. Brenda suggested looking into how other schools handle this issue.

Future Discussion Items:

- **Continuation of Institutional Withdrawal Discussion**
- **Last Day to Drop**