

Curriculum Committee
September 6, 2013
BH 140, 1 p.m.
MINUTES

Members Present: Janice Alexander (co-chair), Lynn Farris, Brenda Hanson, Don Hicketier, Kristen Jones (co-chair), Kris Long, Laura VanDeKop, Pete Wade, Karla West

Others Present: Chris Clouse, Jessica Hopkins, Howard Karp, Cindy Keifer, Sharon Nau, Myrna Ridenour, Marlene Stoltz

Action Items:

- **Approval of Minutes from April 26, 2013** **APPROVED**
Pete Wade moved to approve the minutes; Rich Haptonstall seconded the motion which passed unanimously.
- **Culinary Program (revisions), CULA 103, 104, 201, 148, 210, 220 (revisions) APPROVED**
CULA 299 Capstone: Professional Chef IV (new)
Kristen Jones explained that these changes came about as the result of a culinary consultant who was on campus in June. The program's advisory committee wasn't involved because it is not active. Howard Karp said that many of the changes were made so the program can move towards accreditation by the ACF. He explained how the program will evolve once these changes are fully instituted and that the Eagle's Nest will no longer be associated with the culinary program. Kristen Jones suggested that the committee approve all the culinary program and course changes as a package. Rich Haptonstall moved to approve the changes as a package; Rick Halverson seconded the motion which passed unanimously.
- **CMPA 275 Web Development Tools: Dreamweaver (revision)** **APPROVED**
Jessica Hopkins summarized the proposal to update the learning outcomes and course description for this course. Pete Wade suggested that the specific software program names be replaced in the outcomes and course description with more general terms. Janice Alexander suggested that it would be important to have the specific software be listed on the course syllabus in case a student needed to prove specifically what was covered in the course. Jessica will research whether the course title can be changed depending on specific software. Brenda Hanson moved to approve the proposal; Pete Wade seconded the motion which passed unanimously.
- **ECNS 101 Economic Way of Thinking (revision)** **APPROVED**
Rick Halverson summarized the proposal to revise the catalog description and course learning outcomes for this course, as well as add Global Issues General Education Outcome designation. Sharon Nau suggested that the Gen Ed designation not be active until fall 2014 so it can be current in the catalog. Karla West moved to approve the proposal with the Gen Ed designation not becoming active until fall 2014; Kris Long seconded the motion which passed unanimously.
- **MCH 120 Blueprint Reading & Interpretation for Machining (revision)** **APPROVED**
Pete Wade explained the proposal to increase the credits for this course from two to three. Sharon Nau suggested that the change not become active until fall 2014; Pete would prefer to have it take effect spring 2014. The committee agreed that the credit change will take

place in spring 2014, but the degree audit will not change until fall 2014. Brenda Hanson would like the credits to accurately reflect what is happening in the course. Janice Alexander moved to approve the revised proposal; Rick Halverson seconded the motion which passed unanimously.

Discussion Item:

- Curriculum Committee Membership **APPROVED**
Kristen Jones distributed a chart demonstrating the changes in the structure of Educational Services. She proposed that Myrna Ridenour become a voting member because Nursing is no longer reflected in any other division. Committee membership would be six management representatives and seven faculty representatives. Pete Wade moved to add the Director of Nursing as a voting member of Curriculum Committee; Kris Long seconded the motion which passed unanimously.

Future Discussion Items:

- WI grade data and use
- Pre-requisite update

A sub-committee on equipment replacement was created. Members: Pete Wade, Janice Alexander, Myrna Ridenour, Kris Long, and Don Hicketier.