

Curriculum Committee
December 10, 2014
BH 140
MINUTES

Members Present: Gregg Davis, Rick Halverson, Brenda Hanson, Lowell Jaeger, Kristen Jones, Kris Long, Dawn Rauscher, Myrna Ridenour, Laura VanDeKop, Pete Wade

Others Present: Chris Clouse, Lynn Farris, Cindy Kiefer, Sharon Nau, Marlene Stoltz, Jessica Hopkins, Connie Hitchcock, Chad Shilling

Action Items:

- Approval of Minutes from November 19, 2014 Curriculum Committee Meeting **APPROVED**
Pete Wade moved to approve the minutes with amendments; Rick Halverson seconded the motion, which passed unanimously.
- Program Review Summaries: Mathematics, Education **APPROVED**
Jessica Hopkins summarized results of two program reviews: Mathematics Transfer and Education Transfer. Jessica noted that in the future they will review transfer-level math courses separately from developmental, non-transfer courses and they will review secondary education discipline majors at the same time as the discipline program. Kris Long moved to approve the summaries; Pete Wade seconded the motion, which passed unanimously.
- Graduation Substitution Requests
Molly Beth Worden – **APPROVED**
Rick Halverson explained this substitution request for Molly Beth Worden. The student holds two AA degrees already, and is currently in the Substance Abuse program. Pete Wade suggested that the division chair for the course that is being proposed as a substitution should sign the request form, rather than the division chair of the division in which the program resides. Lowell Jaeger, as the Humanities Division Chair, does approve of this substitution. Pete Wade moved to approve the request; Myrna Ridenour seconded the motion, which passed unanimously.

Teresa Karst – **TABLED**
Dawn Rauscher presented the related instruction substitution for Teresa Karst. Jessica Hopkins explained that the program director considers the student's experiences in the replacement course sufficient to meet the related instruction requirement. Kristen Jones requested that the student's transcripts be reviewed more carefully. Marlene Stoltz said that the college doesn't typically accept 400-level courses for Associate Degrees. Dawn Rauscher explained that the program director feels that the student has the skills necessary for employment. Kristen Jones moved to table this request until the committee can review more information.
- AHPT 220 Clinical Experience II, AHPT 230 Clinical Experience III (revisions) **APPROVED**
Kris Long explained the proposal to revise these courses to accommodate the necessary clinical hours. Discussion followed about a possible issue getting the outcomes approved by OCHE, as they typically do not allow two courses to have the same outcomes. The outcomes

may need to be revised. Don Hickethier moved to approve the revisions; Laura VanDeKop seconded the motion, which passed with one abstention.

- Medical Assistant Program (revision) **APPROVED**
Kris Long explained the proposal to remove this course from the Medical Assistant program. Embedded in this course is OSHA training, which is not applicable to Medical Assistant students and conflicts with their schedules. Instead, students will earn a CPR/First Aid certification as part of another Med Asst course. The implementation date for this change is fall 2015, rather than spring 2014, as indicated on the profile. Brenda Hanson moved to approve the proposal; Rick Halverson seconded the motion, which passed unanimously.
- BIOB 170 Principles of Biological Diversity (revision) **APPROVED**
Don Hickethier explained the proposal to update the semester this course is offered. Pete Wade moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously. Chris Clouse suggested the department also look at BIOB 171 for possible revisions.
- ECP 130 Emergency Medical Technician (revision) **APPROVED**
Kris Long explained the proposal to revise this course, by removing the prerequisite and updating the description and outcomes based on the National EMS Standards. Brenda Hanson moved to approve this proposal; Pete Wade seconded the motion, which passed unanimously.
- EM 120 Mitigation Planning, EM 140 Public Communication During Emergencies (revisions) **APPROVED**
Kris Long explained the proposal to update these courses in attempt to attract more students. Pete Wade moved to approve the proposal; Laura VanDeKop seconded the motion, which passed unanimously.
- HEE 233 Health Issues of Children and Adolescents (revision) **APPROVED**
Kris Long explained the proposal to update the semester this course is offered to fall only. Pete Wade moved to approve them; Brenda Hanson seconded the motion, which passed unanimously.
- Senior Institute Courses: SR 80 Geology of the Flathead for Seniors, SR 80 Musical Theatre for Seniors, SR 80 Acting for Seniors, SR 80 Bone Health for Seniors (new) **APPROVED**
Connie Hitchcock explained the proposal to add these Senior Institute Courses. Lowell Jaeger moved to approve the new courses as pilot courses; Rick Halverson seconded the motion, which passed unanimously. Sharon Nau stated that these courses are typically approved as pilot courses.
- M 095 Intermediate Algebra (revision) **APPROVED**
Laura VanDeKop explained the proposal to revise the course description and course outcomes. Kris Long moved to approve the proposal; Pete Wade seconded the motion, which passed unanimously.
- HEE 202 Instructional Strategies in Elementary Physical Education (new) **APPROVED**

Kris Long explained the proposal to add this course, due to a request from UM. Pete Wade moved to approve the proposal; Myrna Ridenour seconded the motion, which passed unanimously.

- **BIOB 290 Undergraduate Research (revision) **APPROVED****
Don Hicketier explained the proposal to revise the rubric for this course. This should actually be submitted as a new course, FORS 290. Pete Wade moved to approve, provided Don submits a Division Action form; Kris Long seconded the motion, which passed unanimously.
- **ACT 283 Logger Sports (revision) **APPROVED****
Kris Long explained the proposal to remove the prerequisite for this course. Pete Wade moved to approve the proposal; Laura VanDeKop seconded the motion, which passed unanimously.
- **BGEN 120 Business Innovation: Concept to Launch (revision) **APPROVED****
Dawn Rauscher explained the proposal to update the learning outcomes for this course. Pete Wade moved to approve the proposal; Rick Halverson seconded the motion, which passed unanimously.

Discussion Item:

- Kristen Jones reminded the committee that in preparation for pre and co requisite enforcement, course profiles need to be revised for accuracy. Kristen Jones suggested that co-requisites of “instructor’s consent” be considered for removal. Pre and co requisite enforcement will begin summer 2015.
- **General Associate’s Degree – Laura VanDeKop and Jessica Hopkins**
Laura VanDeKop explained that the Gen Ed Team would like to look at the possibility of FVCC offering a general associates degree only, rather than an AS and an AA. This would eliminate some repetition for students who earn both, and it would simplify advising, as most transfer programs are concerned with specific courses, not with AA or AS degrees. Other MT schools have both degrees; some schools have one degree called “Associates of Arts and Sciences.” Students would take more electives to fulfill credit requirements rather than fulfilling specific requirements for the separate degrees. This change would give students more flexibility and could improve enrollment for other courses. Brenda Hanson recommended changing the Gen Ed list instead of changing the degree. Discussion followed regarding how this would affect transfer students. Jessica Hopkins offered to continue researching how transfer universities would see this change. Kristen Jones suggested talking to other schools with just one degree (AA&S) to see the ramifications. Marlene said most colleges are looking for students with Associates Degrees, regardless of whether it’s in Arts or Sciences. The committee supports moving forward with this discussion.