

Curriculum Committee
April 22, 2014
BH 140, 3 p.m.
MINUTES

Members Present: Janice Alexander, Lynn Farris, Rick Halverson, Rich Haptonstall, Brenda Hanson, Kris Long, Dawn Rauscher, Myrna Ridenour, Laura VanDeKop, Pete Wade

Others Present: Chris Clouse, Connie Hitchcock, Jessica Hopkins, Cindy Kiefer, Sharon Nau, Marlene Stoltz, Karla West

Action Items:

- **Approval of Minutes** from March 25th, 2014 **APPROVED**
Pete Wade moved to approve the minutes; Rick Halverson seconded the motion, which passed unanimously.
- **ACT 106 Beginning Conditioning and Fitness (new) and ACT 110 Beginning Weight Training (deletion)** **APPROVED**
Kris Long explained the proposal to add this course in hopes of encouraging more enrollment. Sharon Nau mentioned that the description is exactly the same as ACT 110. Brenda Hanson moved to approve the proposal with an updated course description for ACT 106; Pete Wade seconded the motion, which passed unanimously.
- **CULA 210 Nutritional Cooking (revision)**
This item was pulled from the agenda.
- **MUSI 104 Music Fundamentals, MUSI 111 Singing for Non-Majors (new)** **APPROVED**
Karla West explained the proposal to add these two new courses. Brenda Hanson wondered if the courses need to be offered all three semesters. Karla said it needs to be in the summer so students can be prepared to take the Music Theory course in the fall. Rich Haptonstall moved to approve the proposal; Rick Halverson seconded the motion, which passed with one abstention.
- **EDSP 204 Introduction to Teaching Exceptional Learners, EDSP 244 Fundamentals of Learning Disabilities, EDU 242 Introduction to Gifted Education (revisions)** **APPROVED**
Rick Halverson explained the proposal to update the course profiles for these courses to reflect current practice. Pete Wade moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- **ELCT 100 Introduction to Electricity, ELCT 110 Basic Electricity I, ELCT 137 Electrical Drafting (revisions)** **APPROVED**
Pete Wade explained the proposal to revise these courses to reflect current practice. Don Hickethier moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- **Program Review Summaries: Surgical Technology, Information Technology, Radiologic Technology** **APPROVED**
Jessica Hopkins summarized the program review findings for these programs. Kris Long moved to approve the program review summaries; Rick Halverson seconded the motion, which passed unanimously.
- **ID 191 Academic Communication Skills (revision)** **APPROVED**
Lynn Farris explained the proposal to take this course out of pilot status. The new rubric should be IDS and the number should not be 191. Discussion followed about whether this course should be brought forward as a gen ed course or not and what the most appropriate rubric would be. Brenda Hanson moved to approve the course as an IDS course with a new

number, and not as a gen ed; Myrna Ridenour seconded the motion. Lynn requested a separate vote to address the removal of the gen ed designation. The proposal passed as moved with one in opposition.

- **PHOT 2XX Digital Darkroom II (new)** **APPROVED**
Rich Haptonstall explained the proposal to create this new course to provide a second level of study on the topic. Brenda Hanson is concerned that the preceding course has had low enrollment, so doesn't think an additional course is necessary. Don Hickethier suggested offering it intermittently at first to gauge demand. Sharon Nau suggested offering it as a special topics course to begin with and remove the repeatability. Laura VanDeKop moved to approve the proposal, but offer it intermittently and remove the repeatability; Don Hickethier seconded the motion. Rich would like the proposal to pass as is. Dawn Rauscher expressed support for repeatability. Rich amended the motion to keep the repeatability and list as offered intermittently. Laura VanDeKop seconded the motion, which passed with one opposed.
- **Business Administration AAS and Marketing/Sales Specialist Certificate (revisions)** **APPROVED**
Dawn Rauscher explained the proposal to change one course requirement in each of these programs. Rick Halverson moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- **Welding and Fabrication Professional Certificate (new)** **APPROVED**
Pete Wade explained the proposal to add this certificate, which is embedded into the current Welding Technology: Fabrication Option AAS and equivalent to the first semester. Pete gave a brief summary of the two TAACCCT grants and how this certificate supports the intent of the SWAMMEI (TAACCCT III) grant. Rick Halverson moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- **AHMS 194 Health Coach Seminar (new)** **APPROVED**
Kris Long explained the proposal to add this as a pilot course. Chris Clouse explained that the proposal idea came from KRMC and is modeled after a similar system that has been successful elsewhere. There is strong community support for this program. Myrna Ridenour explained the background and origination of this type of course, which is designed to train volunteers in the medical field, as well as help students understand the health care system and learn skills that can be put to practical use. Janice Alexander asked where students would come from, since it's not part of a program. Kris Long said she is considering adding the course to the Paramedicine program. Sharon Nau is concerned about the mention of an internship in the course description. Kris said they plan to propose an internship course in the fall. Sharon Nau suggested making the prerequisite more specific. Kris Long mentioned that a faculty member in her division does have some concerns. Chris Clouse expressed that the reason to do it now is because KRMC is excited to get started. Pete Wade moved to approve the proposal with amended prerequisites, offered intermittently, and editing the description to remove the internship piece; Rich Haptonstall seconded the motion, which passed unanimously.

Discussion Item:

- **Orphan Course Deletions:** Jessica explained how this process has been working. She would like to establish some criteria for that process to make it more transparent. They are proposing a time limit, so if the course is not offered for a number of years, it would be put on the list for consideration for deletion. She asked the committee for discussion about criteria that should be considered. Janice suggested a four-year time limit, which is consistent with the Gen Ed Team and Program Review Committee Recommendation.

FYI:

- WRIT 095, 100, 201 compass scores: Sharon Nau explained that they are removing the decision zone from the writing placement score to be implemented this fall.
- The following courses approved at the March 25th meeting have been common course numbered as follows:
 - BGEN 122 Applied Business and Allied Health Math
 - SRVY 120 Surveying in Natural Resources
 - FORS 120 Forestry Navigation
 - CSTN 195 Building Trades Field Experience
 - ELCT 105 Electrical Circuitry

- FORS 2XX, which was passed as a revision of SRVY 233 at the March 2014 Curriculum Committee, has been returned to SRVY 233 until further notice.
- SRVY 120 and FORS 120 were passed with incorrect semester offerings. Both courses will be offered in the spring of every year, not the fall of every year.
- Math Compass Score Requirements Updates: Laura VanDeKop explained where to find the electronic version of the document. G>Math Faculty>Public