

Curriculum Committee
April 21, 2015
MINUTES

Members Present: Janice Alexander, Gregg Davis, Rick Halverson, Brenda Hanson, Lowell Jaeger, Kris Long, Dawn Rauscher, Laura VanDeKop, Pete Wade

Others Present: Chris Clouse, Heather Estrada, Connie Hitchcock, Jessica Hopkins, Cindy Kiefer, Sharon Nau, Chad Shilling, Marlene Stoltz

Action Items:

- Approval of March 24, 2015 minutes, p. 1 – 3
Rick Halverson moved to approve the minutes; Kris Long seconded the motion, which passed with one abstention.
- Program Review Summaries: Firearms Technology, Physical Therapist Assistant and Pre-PT Transfer, Pre-Health, Electrical Technology, p. 4-7
Jessica Hopkins presented program review summaries. Kris Long moved to approve the program review summaries; Rick Halverson seconded the motion, which passed unanimously.
- M 242 Methods of Proof (revision) p. 8-10
Laura VanDeKop explained the proposal to revise the pre and co requisites for this course. Rick Halverson moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- Pre-Health Certificate (revision), p. 11-14
Kris Long explained the proposal to revise this certificate program based on the program review process. Rick Halverson moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.
- CSCI 232 Data Structures and Algorithms (revision), p. 15-17
Laura VanDeKop explained the proposal to revise this course. Kris Long moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- ACT 233 Zumba (new) p. 18-21
Kris Long explained the proposal to add this course. Brenda Hanson moved to approve the proposal; Janice Alexander seconded the motion, which passed unanimously.
- HEE 203 Professional Activities I (new) p. 22-25
Kris Long explained the proposal to add this course. Rick Halverson moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- CULA 103 Professional Chef I: Savory, CULA 104 Professional Chef II: Savory, CULA 201 (revisions); CULA 106 Professional Chef I: Baking and Pastry (new), CULA 108 Professional Chef II: Baking and Pastry (new); CULA 105 Food Service Sanitation (deletion), p. 26-39
Jessica Hopkins explained the proposal to revise these courses. Brenda Hanson moved to approve the proposal, changing CULA 105 to a revision, reducing the number of credits from 2 to 1, adding a course fee of \$95 to cover the online course materials and sanitation exam, and making it clear to incoming students how this requirement is to be met; Kris Long seconded the motion, which passed unanimously.

- CULA 152 Chef's Table, CULA 220 Purchasing and Cost Control, CULA 250 Hospitality Supervision, CULA 299 Capstone: Professional Chef IV (revisions); CULA 120 Purchasing and Product Identification; CULA 248 Bar and Beverage Management (deletion), p. 40-53
Jessica Hopkins explained the proposal to revise these courses. Janice Alexander moved to approve the proposal; Rick Halverson seconded the motion, which passed unanimously.
- Culinary Arts Program (revisions), p. 54-58
Jessica Hopkins explained the proposal to revise the Culinary Arts program. Discussion followed about the number of credits taken in Fall and Spring semesters. Depending on enrollment, students may take Chef's Table in Fall and Food Service Lab in Spring (or vice versa), or if there are fewer students in the program as there had been this past year, students may take both Chef's Table and Food Service Lab together in the same semester. The footnote on the catalog page should be edited to reflect that. Discussion followed regarding how to schedule the BMGT 210 course into student schedules. Brenda Hanson recommended the program be added to the next program review calendar. Dawn Rauscher mentioned that this program does not have an active program director who handles the curriculum. Rick Halverson moved to approve the proposal with minor changes; Brenda Hanson seconded the motion, which passed with one opposed. Janice Alexander moved that the program go through the program review process next academic year; Rick Halverson seconded the motion, which passed unanimously.
- IAFS 230 Integrated Pest Management (revision) p. 59-61
Heather Estrada explained the proposal to revise this course to AGSC 230. Brenda Hanson moved to approve the proposal; Dawn Rauscher seconded the motion, which passed unanimously.
- AHST 207 Professional Development and Leadership, AHST 116 Surgical Techniques I with Lab, AHST 216 Surgical Techniques II, AHST 250 Surgical Clinical I, AHST 255 Advanced Surgical Clinical (revisions), p. 62-75
Kris Long explained the proposal to revise the pre and co requisites for these courses. Rick Halverson moved to approve the proposal; Lowell Jaeger seconded the motion, which passed unanimously.
- NDTE 120 Radiographic Testing/Film Interpretation (deletion), NDTE 121 Radiographic Testing I and NDTE 122 Radiographic Testing II (new), NDTE 112 Ultrasonic Testing (deletion), NDTE 113 Ultrasonic Testing I (new), and NDTE 114 Ultrasonic Testing II (new), p. 76-91
Pete Wade explained the proposal. Rick Halverson moved to approve the proposal; Brenda Hanson seconded the motion, which passed unanimously.
- NDTE 110 Introduction to Nondestructive Testing, NDTE 111 Liquid Penetrant and Magnetic Particle Testing, NDTE 115 Eddy Current Testing, NDTE 125 AWS D1.1 Code Book (revisions) p. 84-100.
Lowell Jaeger moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- MCH 191 Mastercam Solids for Teachers (pilot) p. 101-104
Pete Wade explained the proposal. This course will be taught at Hamilton High School. Lowell Jaeger moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.
- ECNS 210 The Economics of Health Care (new) p. 105-108
Gregg Davis explained the proposal to add this new course. Rick Halverson moved to approve the proposal; Kris Long seconded the motion, which passed unanimously.

- PHSX 220NL General Physics I, PHSX 222NL, General Physics II, PHSX 224 General Physics III (new); PHSX 210NL General Physics I, PHSX 212 NL General Physics II (deletions), PHSX 205NL College Physics I, PHSX 207NL College Physics II (revisions), p. 109-124
Janice Alexander explained the proposal to revise these courses to better align with MSU. Rick Halverson moved to approve the proposal; Kris Long the motion, which passed unanimously.
- Graduation Substitution: Richard Coker p.125-135
Rick Halverson explained the need for this graduation substitution request. Marlene Stoltz reminded the committee not to include transcripts in the agenda packet. Kris Long moved to approve the substitution; Rick Halverson seconded the motion, which passed unanimously.

Discussion Items:

- Over the summer, CHIN 101 and CHIN 102 may be proposed for reinstatement to accommodate a Chinese Fulbright Scholar on campus fall 2015.
- Sharon Nau asked for feedback regarding how the prerequisite enforcement process is going so far. She explained that if a higher level course would suffice for a prerequisite, to let her know so she can build that into her formula and the student does not have to get a signature. She asked if it is okay for Learning Center advisors to sign off on students having met prerequisites. Division chairs need to ask their divisions how they would like the issue handled and let admissions know as soon as possible.
- Marlene asked for feedback for how she should handle out-of-state transfer courses counting as program requirements or as general credits.

FYI:

- WRIT 075 Building Vocabulary Skills was inadvertently left off of the Orphan Course list at the last meeting. This course is an orphan and will be deleted as such.
- ARTZ 209 Intro to Professional Practices was approved at the last meeting; however, there is a credit discrepancy with another school. Therefore, the course has been approved as ARTZ 210 Professional Practices.
- All TASK courses have been CCN'd to AMGT: Administrative Management.
- IAFS courses have been CCN's to AGSC as follows:

Was	Now	Was	Now	Was	Now
IAFS 105	AGSC 105	IAFS 230	AGSC 230	IAFS 202	AGSC 202
IAFS 106	AGSC 106	IAFS 238	AGSC 238*	IAFS 299	AGSC 299
IAFS 110	AGSC 241	IAFS 246	AGSC 246	IAFS 200	AGSC 200
				IAFS 298	AGSC 298

- *AGSC 238 has been revised to AGTE 238.