

Course Challenge

Course challenge form must accompany the registration or drop/add form.

The Course Challenge allows a student to earn credit for prior learning by taking a comprehensive examination or performing some other specific demonstration of knowledge or skills, normally at the current highest level of knowledge or skill. The subject matter of the course as regularly taught will be thoroughly covered. Course challenges will be considered on an individual case basis. Only courses listed in the **current** college catalog may be considered for challenge, although not all of these courses may be challenged.

- Registration must be completed within the published registration time schedule for each semester. Regular tuition and fees will be charged.
- Approval by the instructor who will give the exam, the Division Chair and the Vice President of Instruction and Student Services must be obtained **before** taking the test.
- Except in very unusual circumstances the Course Challenge will be administered by a full-time faculty person. A student may not challenge lab or activity courses, with the exception of OT 100 and CMPA 100.
- Performance in the exam becomes the basis for the grade which will be recorded on the student's permanent record.
- **Challenge credits will not be granted for a course that already appears on the student's transcript.**

Student's Name _____ Social Security # _____ - _____ - _____

Course Title & Number _____
Course Title _____ Course Number _____

Have you challenged this course before? _____ If so, when _____

Instructor's Name _____
(The instructor who will administer the challenge test.)

- Fall Semester 20____
 Spring Semester 20____
 Summer Semester 20____

Approved to challenge:

_____	_____
Instructor's Signature	Date
_____	_____
Division Chairperson's Signature	Date
_____	_____
Vice President of Instruction and Student Services	Date
_____	_____
Financial Aid Signature	Date



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