

Directed Study Application

Directed Study courses are courses currently approved by the Curriculum Committee, included in the current catalog and taught on an individual basis by a full-time instructor at the same level as regularly scheduled courses.

The Directed Study option can be utilized only in unusual circumstances and is not an alternative to inadequate planning or inconvenient timing. It is expected that only instructors who normally teach the course will teach the directed study course. Regular tuition and fees will be changed for every directed study credit. **Registration must be completed within the published registration time schedule.**

Please Note: The student is responsible for making sure all sections of this form are completed and received in the Registration Office at the time of registration.

Student's Name _____ Social Security #/Student # _____

Course Title & Number _____
(Course Title) (Course Number)

Major/field of study _____ Degree: Associate of Arts (AA)
 Associate of Science (AS)
 Associate of Applied Science (AAS)
Program

The reason for this application is:
 Academic schedule conflict
 Work Schedule conflict
 Other (specify) _____
 Certificate _____
 Non degree seeking Program

If granted, course dates will be: _____ - _____
Starting date Ending date
 Fall Semester 20____
 Spring Semester 20____
 Summer Semester 20____

 Student's signature Date: _____

 Instructor's signature Date: _____

 Division Chairperson's signature Date: _____

 Vice President of Instruction's Signature Date: _____



For Office Use Only	
Date Entered by Educational Services _____	Date Registered _____